



LIBRARIANS AS COMMUNITY PARTNERS

AN OUTREACH HANDBOOK

Edited by Carol Smallwood

Librarians As Community Partners An Outreach Handbook Carol Smallwood

Christian Drosten



Librarians As Community Partners An Outreach Handbook Carol Smallwood:

Librarians as Community Partners Carol Smallwood, 2010 From Library Journal Thirty seven public school and academic librarians here share how we did outreach good and produce a joyful collection These examples will inspire and fire up staff involved with event planning programming and extending their library's presence and effectiveness in the community Beyond a bounty of ideas are practical suggestions and examples that can be used for the library to approach organizations groups and governmental entities for grant applications While the creative is foremost the financial and efficient are also addressed with the essential details of who did what how it was funded and the nature of follow up This reviewer's favorite example the Edible Book Contest comes complete with advice on cleanup and disasters VERDICT Success always requires resources dedication and much planning but even the smallest library with a handful of staff could benefit from this book Wherever there is a need to increase awareness of library services in the community or reach out to groups that are under utilizing your library this handbook can be useful J Sara Paulk Fitzgerald **Library Services for**

Multicultural Patrons Carol Smallwood, Kim Becnel, 2013 Increasingly libraries are struggling to deal with a growing diversity in the cultural background of their patrons Problems arising from this cultural diversity afflict all library types school public and academic Library Services for Multicultural Patrons is by and for all libraries that are striving to provide multicultural services to match the growing diversity in the cultural background of patrons The book is designed to offer helpful tips and practical advice to academic public and school librarians who want to better serve the multicultural groups in their communities The contributors to the book are themselves practicing librarians and they share creative ideas for welcoming multicultural patrons into libraries and strategies for serving them more effectively Librarians will find in these chapters tried and true tips and techniques for marketing and promotion improving reference services for speakers of English as a second language and enhancing programming that they can easily implement in their own libraries and communities The chapters are divided into the following categories for ease of access 1 Getting Organized and Finding Partners 2 Reaching Students 3 Community Connections 4 Applying Technology 6 Outreach Initiatives 6 Programming and Events and 7 Reference Services Librarians of all types will be pleased to discover easy to implement suggestions for collaborative efforts many rich and diverse programming ideas strategies for improving reference services and library instruction to speakers of English as a second language marketing and promotional tips designed to welcome multicultural patrons into the library and much more **50+ Library Services** Diantha Dow Schull, 2013-03-04 Adults over the age of 55

constitute some of the most engaged and frequent users of public libraries They may also be the most misunderstood As Baby Boomers continue to swell their ranks behavior and trends in older adults have changed dramatically in the last ten years and most literature on this topic is hopelessly out of date Schull co editor of Boomers and Beyond helps improve the situation by Presenting over a dozen case studies of public library programs for older adults spotlightin best practices that can be applied

at other institutions Detailing a four year program presented by the Lifelong Access Libraries National Leadership Institute that trains librarians to meet the needs of people over the age of 50 Discussing issues such as creativity health financial planning heritage adn planning and intergenerational activities from the over 50 perspective laying out the trends and implications for libraries Including samples of materials that illustrate new approaches to policies staffing programs services partnerships and publicity Containing the keys to reshaping library services for older adults Schull s book needs to be in the collection of every public library **Creating Inclusive Library Environments** Michelle Kowalsky,John

Woodruff,2016-10-31 Librarians are continually faced with challenges of how to best meet the needs of patrons with disabilities whether those patrons have physical or intellectual disabilities differing learning styles or even temporary problems which impact their access and may change over time And because planning considerations range from policies and organizational culture to facilities technologies and beyond librarians need a guide that covers everything areas that can be addressed quickly and easily as well as those that require long term strategies That guide is here Packed with research based best practices and handy checklists applicable to all types of libraries this comprehensive resource defines what makes environments barrier free whether physical or virtual and talks about how libraries can develop a user centered culture includes techniques for writing policies and procedures that are clear realistic and flexible provides strategies for setting up facilities training staff and maintaining daily operations discusses collaboration and outreach through community partnerships including ways to connect patrons with nonprofits and disability organizations offers programming and workshop ideas such as open houses tutorials and tours of the library delves into assistive technology website design making vendor purchased products accessible and other information technology issues and shares ideas for library assessment realigning strategies and staying current This planning guide will enable libraries to create and maintain a truly inclusive environment for all patrons Breakthrough Branding Suzanne Walters,Kent Jackson,2013-05-17 Branding provides a

unique way for a library to distinguish itself its identity personality and image Drawing on five vividly unique case studies from libraries across the country Breakthrough Branding Positioning Your Library to Survive and Thrive shows how to mesh your library s brand deeply and seamlessly within your internal culture to leverage and better position your brand for the audiences you serve and develop and implement promotional strategies and tactics consistent with your objectives Experienced marketers and branding consultants Suzanne Walters and Kent Jackson offer clear advice regarding the art and science of library branding advocacy ethical considerations marketing management and evaluation throughout the book s three sections Branding explains what a brand is and how to assess develop and utilize your brand as an important institutional asset with insider tips on environmental scanning market research and situation analysis Positioning leads you through the process of effectively addressing your target audiences Promotion helps you develop an integrated marketing communication strategy including how to craft on target messages leverage your online presence to inform and engage with

community members and capitalize on traditional marketing channels with guidance on public relations event strategies email websites and more Interpreting African American History and Culture at Museums and Historic Sites Max A. van Balgooy, 2014-12-24 In this landmark guide nearly two dozen essays by scholars educators and museum leaders suggest the next steps in the interpretation of African American history and culture from the colonial period to the twentieth century at history museums and historic sites This diverse anthology addresses both historical research and interpretive methodologies including investigating church and legal records using social media navigating sensitive or difficult topics preserving historic places engaging students and communities and strengthening connections between local and national history Case studies of exhibitions tours and school programs from around the country provide practical inspiration including photographs of projects and examples of exhibit label text Highlights include Amanda Seymour discusses the prevalence of false nostalgia at the homes of the first five presidents and offers practical solutions to create a more inclusive nuanced history Dr Bernard Powers reveals that African American church records are a rich but often overlooked source for developing a more complete portrayal of individuals and communities Dr David Young executive director of Cliveden uses his experience in reinterpreting this National Historic Landmark to identify four ways that people respond to a history that has been too often untold ignored or appropriated and how museums and historic sites can constructively respond Dr Matthew Pinsker explains that historic sites may be missing a huge opportunity in telling the story of freedom and emancipation by focusing on the underground railroad rather than its much bigger upper ground counterpart Martha Katz Hyman tackles the challenges of interpreting the material culture of both enslaved and free African Americans in the years before the Civil War by discussing the furnishing of period rooms Dr Benjamin Filene describes three micro public history projects that lead to new ways of understanding the past handling source limitations building partnerships and reaching audiences Andrea Jones shares her approach for engaging students through historical simulations based on the Fight for Your Rights school program at the Atlanta History Center A exhibit on African American Vietnam War veterans at the Heinz History Center not only linked local and international events but became an award winning model of civic engagement A collaboration between a university and museum that began as a local history project interpreting the Scottsboro Boys Trial as a website and brochure ended up changing Alabama law A list of national organizations and an extensive bibliography on the interpretation of African American history provide convenient gateways to additional resources *Ace the Interview, Land a Librarian Job* Robin O'Hanlon, 2016-01-11 One of the most critical elements of achieving a successful career interviewing with poise and tenacity is a skill to be learned and this practical guide leads readers through that process step by step In a competitive job market all candidates need to prepare to succeed This certainly applies to job seekers looking for professional librarian positions in public academic and or special libraries especially recent MLIS graduates and mid career job changers Designed for today s competitive job market this practical guidebook provides job applicants with practical tips and effective strategies for

successful interview preparation and execution specific to seeking librarian positions Unlike generic how to interview guides this book recognizes that there is no one size fits all interviewing method and teaches the techniques for excelling at the unique aspects of interviews for specific librarian positions such as reference librarian electronic resources librarian outreach librarian youth services librarian and adult programming librarian The book opens with an overview of what is expected during today's librarian interview followed by descriptions by four experienced library directors of what makes an interview truly great This guidebook includes 100 actual library interview questions to help readers best prepare for the specific position they seek and also contains a chapter that identifies mistakes all rookie librarians should avoid making

The Collection All Around Jeffrey T. Davis, 2017-05-08 Public libraries mission skills and position in their communities make them ideal facilitators of public access to local resources In other words the collection is all around and libraries can help citizens discover historical cultural and natural riches that they might otherwise overlook **How to Thrive as a Solo Librarian** Carol Smallwood, Melissa J. Clapp, 2011-09-16 How to Thrive as a Solo Librarian is a compilation of chapters by librarians offering advice to colleagues who must work alone or with very limited help The contributors come from schools and colleges special and corporate archives public libraries and seasoned LIS faculty across the United States and abroad who are familiar with the vigor dedication and creativity necessary for solo librarians As noted in the Foreword In many ways solo librarianship demands more communication and collaboration than librarians might experience in larger multi employee libraries Despite the fact that most of the authors are currently working alone in their library or archives they do not work in a vacuum These chapters aim to help librarians thrive in the demanding environment that exists for the solo librarian Topics covered include time management community involvement public relations and marketing professional development internet based ideas administrative tasks assessing and moving collections and general overviews How to Thrive as a Solo Librarian will be useful for all professionals and students in the field of librarianship [Creative Management of Small Public Libraries in the 21st Century](#) Carol Smallwood, 2014-12-23 Creative Management of Small Public Libraries in the 21st Century is an anthology on small public libraries as centers of communities serving populations under 25 000 that make up most of the public library systems in the United States A wide selection of topics was sought from contributors with varied backgrounds reflecting the diversity of small public libraries The thirty two chapters are arranged Staff Programming Management Technology Networking Fundraising User Services and provide tools to lead a local public library with relevant and successful services This volume shares a common sense approach to providing a small in staff size or budget but mighty in impact and outcome public library service The contributors demonstrate that by turning the service delivery team outward to the community with enthusiasm and positive energy it is possible to achieve significant results Many chapters summarize best practices that can serve as checklists for the novice library director or as a review for the more seasoned manager working through new responsibilities Chapters are tactical focusing on specific issues for managers such as performance

evaluations effective programming or e reader services Time management is crucial in a small or rural public library as well as the challenges associated with managing Friends and volunteers While most public libraries do not have the resources to satisfy customer expectations for instant gratification ultra convenience and state of the art technologies The authors of this book details strategies and methods for providing top notch customer service while moving beyond customer service to the creation of meaningful customer relationships This volume makes an important contribution to the literature by reminding us that public libraries transform communities of every size In fact never before has the role of the public library been a more critical thread in the fabric of community life

Thinking Outside the Book Carol Smallwood,2015-03-26 Professionals in all areas of librarianship will find inspiration in the essays collected here each of them innovative tips for increasing circulation enhancing collections and improving flexibility With extensive experience in the nation s top libraries and media centers the 73 contributors describe what really works based on their real world experiences Organized by subject the essays offer succinct and practical guidelines for dozens of tasks Topics include preparing and delivering distinctive presentations forming a successful grant proposal hosting a traveling multimedia exhibition organizing effective community partnerships writing blogs hosting authors creating cybertorials preserving local culture and many others

Time and Project Management Strategies for Librarians Carol Smallwood,Jason Kuhl,Lisa Fraser,2013-05-16 As budgets for libraries continue to shrink the key challenge facing the 21st century librarian is finding how to do more with less Learning how to increase productivity within the constraints of a difficult economy librarians can benefit from the insights of fellow professionals and others who have succeeded in making the most of what they have Time and Project Management Strategies for Librarians features more than thirty essays that provide valuable tips for the professional who must cope with increasing demands upon their resources Librarians will get tips on how to identify the most important tasks for the library eliminate non essential functions and processes increase reliance on volunteers interns and students optimize daily routines and schedule staff effectivelyincrease productivity through the use of social media and emailincrease project and time management skills and personal productivity through setting and meeting goals With productivity tips for all librarians from the newly hired to the most seasoned veteran this volume will help libraries provide better service to their users and also show librarians how to give this service without losing their personal lives and their sanity

Marketing Library Services ,2007

The Complete Guide to Using Google in Libraries Carol Smallwood,2015-03-06 From the Forward by Michael Lesk Google has now developed services far beyond text search Google software will translate languages and support collaborative writing The chapters in this book look at many Google services from music to finance and describe how they can be used by students and other library users Going beyond information resources there are now successful collaboration services available from Google and others You can make conference calls with video and shared screens using Google Hangouts Writing documents with small numbers of colleagues often involved delays while each author in sequence took over the writing and made edits

Today Google Docs enables multiple people to edit the same document at once An ingenious use of color lets each participant watch in real time as the other participants edit and keeps track of who is doing what If the goal is to create a website rather than to write a report Google Sites is now one of the most popular platforms Google is also involved in social networking with services such as Google Other tools view social developments over time and space The Google Trends service for example will show you when and where people are searching for topics Not surprisingly searches for swimwear peak in June and searches for snowmobile peak in January The Complete Guide to Using Google in Libraries Volume 2 Research User Applications and Networking has 30 chapters divided into four parts Research User Applications Networking Searching The contributors are practitioners who use the services they write about and they provide how to advice that will help public school academic and special librarians library consultants LIS faculty and students and technology professionals

The Complete Guide to Using Google in Libraries Carol Smallwood,2015 Carol Smallwood s The Complete Guide to Using Google in Libraries Volume 1 Instruction Administration and Staff Productivity explores how Google s suite of tools from Google Docs now Google Drive Google Scholar Hangout Forms and others made freely available to the Internet Community can be used by libraries to expand the role of digital operations in the management of library materials to communicate with their patrons and collaborators to exploit the resources on the Web and many others The book has 29 chapters organized into sections that focus on ways that Google s suite of tools can be applied to address problems in a specific area of library concern The section headings are Library Instruction for Users Collaboration within and among libraries Library Administration Collection Management and Library Productivity In each topical area the chapters show how librarians are taking advantage of these tools to change the way that their library works All of this without the burden of an additional bill to pay Through these carefully selected case studies from real libraries you will be able to learn about the surprising and powerful potential that exists through Google tools to improve library operations

Preserving Local Writers, Genealogy, Photographs, Newspapers, and Related Materials Carol Smallwood,Elaine Williams,2012-04-05 Preservation of historical documents and library related materials is a growing problem in all library types and institutions Fortunately editors Carol Smallwood and Elaine Williams have pulled together the wisdom of practicing professionals to elucidate how to cope with the many problems that arise when preserving managing and digitizing important collections Preserving Local Writers Genealogy Photographs Newspapers and Related Materials contains informative chapters on physical preservation collection management cooperation with organizations and communities various formats and special projects Each part covers the preservation of specific materials from newspapers and scrapbooks to photographs and oral histories In addition chapters cover repair and restoration of materials while taking into consideration the current state of funding for agencies with an interest in history Contributors also shed light on how the racial economic and political dynamics of the past affect how collections are gathered maintained and presented today Preserving Local Writers

Genealogy Photographs Newspapers and Related Materials offers plenty to inspire anyone facing backlogs of unprocessed papers or boxes of artifacts Stories of the rescue efforts of a group of volunteers or the discovery of a lost diary show that the hard work of preservation is well worth it Libraries archives and historical and genealogical societies all have their role to play in preserving important historical materials as do patrons sponsors and volunteers such institutions and individuals will find this book extremely helpful in their preservation efforts

The Library's Role in Supporting Financial Literacy for Patrons Carol Smallwood, 2016 In a period of economic turmoil library patrons of all types ages and educational levels require basic instruction in managing their finances The Library's Role in Supporting Financial Literacy for Patrons is a collection of articles from librarians in different parts of the United States and Canada with a command of financial literacy who can communicate what they know to help users solve their financial literacy information problems This collection has three sections an overview of financial literacy what it means what needs exist among library patrons and what approaches have been used to date resources that are or should be available such as collections skill sets and programs and a series of case studies that demonstrate successes and best practices

The Complete Guide to Using Google in Libraries Carol Smallwood, 2015 From the Forward by Michael Lesk Google has now developed services far beyond text search Google software will translate languages and support collaborative writing The chapters in this book look at many Google services from music to finance and describe how they can be used by students and other library users Going beyond information resources there are now successful collaboration services available from Google and others You can make conference calls with video and shared screens using Google Hangouts Writing documents with small numbers of colleagues often involved delays while each author in sequence took over the writing and made edits Today Google Docs enables multiple people to edit the same document at once An ingenious use of color lets each participant watch in real time as the other participants edit and keeps track of who is doing what If the goal is to create a website rather than to write a report Google Sites is now one of the most popular platforms Google is also involved in social networking with services such as Google Other tools view social developments over time and space The Google Trends service for example will show you when and where people are searching for topics Not surprisingly searches for swimwear peak in June and searches for snowmobile peak in January The Complete Guide to Using Google in Libraries Volume 2 Research User Applications and Networking has 30 chapters divided into four parts Research User Applications Networking Searching The contributors are practitioners who use the services they write about and they provide how to advice that will help public school academic and special librarians library consultants LIS faculty and students and technology professionals e is also involved in social networking with services such as Google Other tools view social developments over time and space The Google Trends service for example will show you when and where people are searching for topics Not surprisingly searches for swimwear peak in June and searches for snowmobile peak in January The Complete Guide to Using Google in Libraries Volume 2 Research User Applications and

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The Complete Guide to Using Google in Libraries Carol Smallwood,2015-02-26 Carol Smallwood s The Complete Guide to Using Google in Libraries Volume 1 Instruction Administration and Staff Productivity explores how Google s suite of tools from Google Docs now Google Drive Google Scholar Hangout Forms and others made freely available to the Internet Community can be used by libraries to expand the role of digital operations in the management of library materials to communicate with their patrons and collaborators to exploit the resources on the Web and many others The book has 29 chapters organized into sections that focus on ways that Google s suite of tools can be applied to address problems in a specific area of library concern The section headings are Library Instruction for Users Collaboration within and among libraries Library Administration Collection Management and Library Productivity In each topical area the chapters show how librarians are taking advantage of these tools to change the way that their library works All of this without the burden of an additional bill to pay Through these carefully selected case studies from real libraries you will be able to learn about the

surprising and powerful potential that exists through Google tools to improve library operations How to STEM Vera Gubnitskaia, Carol Smallwood, 2014 During the past few years groups like the Presidents Council of Advisors on Science and Technology Center for Education have been placing great emphasis on the significance of STEM science technology engineering and math education In brief the US is seen as falling behind the rest of the world in science and technology education In response the curricula have been revised in many educational institutions and school districts across the country It is clear that for STEM to be successful other community organizations most particularly libraries need to be closely involved in the process Library staff realize the importance of getting involved in STEM education but many have difficulty finding comprehensive information that will help them plan and successfully implement STEM direction in their organization This book is designed to meet that need It is timely and relevant How to STEM Science Technology Engineering and Math Education in Libraries is by and for libraries who are involved in contributing efforts into advancing these subjects It is organized in 9 parts including funding grant writing community partnerships outreach research and examples of specific programming activities Authors are drawn from the professional staffs of educational institutions libraries and non profit organizations such as science museums The book contains eight parts each emphasizing a different aspect of how to succeed with STEM Part 1 emphasizes how hands on activities that are both fun and educational can be used to further STEM awareness Parts 2 and 3 contain chapters on the uniting of STEM with Information Literacy Innovative collection development ideas are discussed in Part 4 and Part 5 focuses on research and publishing Outreach is the theme of Part 6 and the programs described in these chapters offer an array of ways to connect with students of all ages The final section of How to STEM Science Technology Engineering and Math Education in Libraries addresses the funding of these programs Librarians of all types will be pleased to discover easy to implement suggestions for collaborative efforts many rich and diverse programming ideas strategies for improving reference services and library instruction to speakers of English as a second language marketing and promotional tips designed to welcome multicultural patrons into the library and much more

Delve into the emotional tapestry woven by in Dive into the Emotion of **Librarians As Community Partners An Outreach Handbook Carol Smallwood** . This ebook, available for download in a PDF format (PDF Size: *), is more than just words on a page; it's a journey of connection and profound emotion. Immerse yourself in narratives that tug at your heartstrings. Download now to experience the pulse of each page and let your emotions run wild.

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Librarians As Community Partners An Outreach Handbook Carol Smallwood Introduction

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