

6

Safety and Body Mechanics

1. Identify the persons at greatest risk for accidents and describe accident prevention guidelines

Short Answer

1. Why do the elderly have more safety concerns than younger people?

They may have issues like
dementia, confusion, illness,
disability and diminished
senses.

2. What is the key to safety in facilities?

The key to safety in facilities
is prevention. Safety hazards
should be observed and we
should report unsafe conditions
to supervisor.

Multiple Choice

Falls

3. Generally speaking, in what position should a bed be left after a nursing assistant has finished giving care?
- (A) Upright position
(B) Lowest position
(C) About two inches away from the wall
(D) Highest position

4. If a resident starts to fall after standing up, the nursing assistant should
- (A) Use her body to slide the resident to the floor
(B) Push the resident gently into her wheelchair
(C) Have the resident use the nearest piece of heavy furniture to brace herself
(D) Prop the resident up to try to stop the fall
5. Which of the following should always be locked before giving care?
- (A) Bathroom door
(B) Bedside table
(C) Bed wheels
(D) Door to the resident's room

Multiple Choice

Burns/Scalds

6. Those at greatest risk for burns are
- (A) Middle-aged adults who are not active
(B) Young adults
(C) People who have a loss of sensation
(D) Teenagers who are careless
7. Scalds are burns caused by
- (A) Hot liquids
(B) Lye
(C) Hot irons
(D) Heating devices
8. How long does it take for a serious burn to occur with a liquid at a temperature of 140°F?
- (A) 5 seconds or less
(B) 10 seconds or less
(C) 30 seconds or less
(D) 60 seconds or less

Medical Assisting Study Guide Answer Key

Kathy Bonewit-West



Medical Assisting Study Guide Answer Key:

Study Guide for Jones & Bartlett Learning's Comprehensive Medical Assisting Judy Kronenberger, Julie Ledbetter, 2020-04-21 Master your course with the practice and hands on activities that will help you get ready for the medical office In this new edition of Study Guide for Jones Bartlett Learning's Comprehensive Medical Assisting the exercises and activities align with the most current Medical Assisting Education Review Board MAERB of the American Association of Medical Assistants AAMA curriculum standards The Study Guide is divided into sections that coincide with the textbook and includes exercises that reinforce the knowledge and skills required of all Medical Assistants *Study Guide for Lippincott Williams & Wilkins' Comprehensive Medical Assisting* Judy Kronenberger, Laura Southard Durham, Laura Durham, Denise Woodson, 2012-03-19 In the Fourth Edition of Study Guide for Lippincott Williams Wilkins Comprehensive Medical Assisting the exercises and activities have been aligned with the most current 2008 Medical Assistant Education Review Board MAERB of the American Association of Medical Assistants AAMA curriculum standards Program directors instructors and students will know which activities in this Study Guide support comprehension of knowledge from textbook cognitive domain which support the practice and skills needed to become a competent entry level medical assistant psychomotor domain and which exercises encourage critical thinking and professional behaviors in the medical office affective domain The Study Guide is divided into four sections that coincide with the textbook Administrative Clinical Laboratory and Career Strategies Sections One Two and Three include exercises that reinforce the knowledge and skills required of all Medical Assistants Section Four includes activities to put it all together as a potential medical office employee and to prepare you for either the Registered Medical Assistant RMA or the Certified Medical Assistant CMA credentialing examination New to this edition Chapter 47 in the Study Guide gives students the opportunity to reinforce information learned throughout their program This final Study Guide chapter includes documentation skills practice for a multitude of situations and active learning activities to engage students with previously learned knowledge Each chapter includes the following Learning Outcomes Learning outcomes are listed at the beginning of the chapter and are divided into AAMA MAERB categories Cognitive Psychomotor Affective and AMT ABHES objectives A Variety of Question Formats To meet the needs of a variety of learning styles and to reinforce content and knowledge each chapter of the Study Guide includes multiple choice matching short answer completion and where applicable calculation type questions These formats will help you retain new information reinforce previously learned content and build confidence Case Studies for Critical Thinking These scenarios and questions are designed with real world situations in mind and are intended to promote conversation about possible responses not just one correct answer These questions will be valuable to students who confront these types of situations during externship and graduates who encounter similar situations after employment Procedure Skill Sheets Every procedure in the textbook has a procedure skill sheet in the Study Guide These procedures have been updated and revised in this edition and include steps on interacting with diverse

patients such as those who are visually or hearing impaired those who do not speak English or who speak English as a Second Language ESL and patients who may have developmental challenges [Study Guide for Today's Medical Assistant - E-Book](#) Kathy Bonewit-West,Sue Hunt,Edith Applegate,2014-07-30 Use this study tool to master the content from your Today s Medical Assistant Clinical Administrative Procedures 2nd Edition textbook Corresponding to the chapters in the textbook by Kathy Bonewit West Sue Hunt and Edith Applegate this study guide helps you understand and apply the material with practical exercises activities flashcards checklists review questions and more Chapter assignment tables at the beginning of chapters guide you through textbook and study guide assignments and make it easy to track your progress Laboratory assignment tables list the procedures in each chapter including study guide page number references and indicate the procedures shown on the DVDs A pretest and posttest in each chapter measure your understanding with 10 true false questions Key term assessments include exercises to help in reviewing and mastering new vocabulary Evaluation of Learning questions let you assess your understanding evaluate progress and prepare for the certification examination Critical thinking activities let you apply your knowledge to real life situations Practice for Competency sections offer extra practice on clinical skills presented in the book Evaluation of Competency checklists evaluate your performance versus stated objectives and updated CAAHEP performance standards Updated content includes exercises for topics such as electronic medical records advanced directives HIPAA emergency preparedness ICD 10 coding documentation medical office technology medical asepsis vital signs pediatrics colonoscopy IV therapy and CLIA waived tests New activities provide practice for the Today s Medical Assistant textbook s newest and most up to date content New Emergency Protective Practices for the Medical Office chapter includes procedures critical thinking questions and other activities to help you understand emergency preparedness New Wheelchair Transfer Procedure and Evaluation of Competency checklist includes a step by step guide to this important procedure New video evaluation worksheets on the Evolve companion website reinforce the procedures demonstrated on the textbook DVDs New practicum and externship activities on Evolve provide practice with real world scenarios [Study Guide for Jones & Bartlett Learning's Clinical Medical Assisting](#) Judy Kronenberger,2020-04-20 Master your course with the practice and hands on activities that will help you get ready for the medical office In this new edition of Clinical Medical Assisting the exercises and activities align with the American Association of Medical Assistants AAMA curriculum standards The Study Guide aligns to the textbook and includes exercises that reinforce the knowledge and skills required of all Medical Assistants [Study Guide for Today's Medical Assistant - E-Book](#) Kathy Bonewit-West,Sue Hunt,Edith Applegate,2015-11-12 Corresponding to the chapters in the main Bonewit text Study Guide for Today s Medical Assistant Clinical Administrative Procedures 3rd Edition features a variety of practical exercises activities checklists review questions and more to elp users master important medical assisting knowledge and skills This comprehensive study guide has been thoroughly updated to reflect the 2015 CAAHEP competencies and key areas of practice such as electronic medical records HIPAA regulations

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Kinn's The Administrative Medical Assistant E-Book Deborah B. Proctor,Brigitte Niedzwiecki,Julie Pepper,Payel Madero,2016-05-13 Administrative Medical Assisting begins with Kinn Elsevier s Kinn s The Administrative Medical Assistant 13th Edition provides you with the real world administrative skills that are essential to working in the modern medical office An applied learning approach to the MA curriculum is threaded throughout each chapter to help you further develop the tactile and critical thinking skills necessary in today s healthcare setting Paired with our adaptive solutions EHR documentation ICD 10 coverage and detailed procedural videos you will learn the professional and interpersonal skills of modern administrative medical assisting Professionalism in applicable procedures teaches you how to properly interact with patients and coworkers Professional behavior boxes provide guidelines on how to interact with patients families and coworkers Step by step procedures explain complex conditions and abstract concepts Patient education and legal and ethical issues are described in relation to the Medical Assistant s job Critical thinking applications test your understanding of the content Threaded case scenarios help you to apply concepts to realistic administrative situations Portfolio builder helps you demonstrate proficiency to potential employers NEW Chapter on The Health Record reviews how you ll be working with a patient s medical record NEW Chapter on Technology in the Medical Office introduces you to the role technology plays in the medical office NEW Administrative procedure videos helps you visualize and review key procedures NEW Chapter on Competency Based Education helps you to understand how your mastery of the material will affect your ability to get a job Basics of Diagnostic Coding prepares you to use ICD 10 coding system

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