



museum collections management

by **Michael D. Smith**



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Museum Collection Management A Handbook

RJ Shavelson



Museum Collection Management A Handbook:

Museum Collections Management Freda Matassa, 2011-05 This landmark publication is the first to draw together all aspects of museum collections management in one handbook It is designed for anyone with responsibility for a cultural collection and covers everything a collections manager needs to know It describes professional practice in managing cultural objects and works of art whatever the size and nature of the collection The book includes essential information on Legal aspects of collections Ethical issues such as due diligence and immunity from seizure Up to date concerns such as sustainability crossing borders and financial constraints Loans acquisitions inventory and movement The book describes all collections management procedures in a simple step by step process and is clear and easy to use with all procedures based on international museum practice Examples of real forms policies and documents drawn from major museums are included throughout the text and act as guides for any transaction Readership Packed full of practical information advice and good practice this will be essential reading for all museum professionals curators of private collections and museum studies students

Museum Handbook United States. National Park Service, 1991 **Things Great and Small** John E. Simmons, 2024-03-18 Collection care is a fundamental responsibility for museums and other collecting institutions and the foundation of collection stewardship is good collection management policies The new third edition of Things Great and Small continues to be a comprehensive resource for developing implementing and revising collection management policies and includes new information for addressing prolonged or permanent closure of museums wider parameters for collection storage environments and sustainable collection management practices to cope with climate change Drawing on more than 50 years of experience as a collection manager educator consultant and AAM Museum Assessment Program peer reviewer John E Simmons reviews the most recent collection management thinking and literature helps determine which policies an institution needs and provides guidance on policy content In this new edition coverage of critical areas is expanded including digital objects intellectual property rights deaccessioning decolonization standards and best practices collection storage environment parameters managing off site storage facilities health and safety laws and regulations risk management and sustainable collection management practices With more than 50 tables and charts and model policy templates this major publication is aimed at museums of all kinds historic houses and sites and other collecting institutions **Museum**

Collections Management Handbook California. Department of Parks and Recreation. Museum Collections Management Unit, 1986 *Managing Previously Unmanaged Collections* Angela Kipp, 2024-11-19 This book is a practical guide for

everyone who is confronted with a collection that hasn't seen any preventive conservation or cataloging before It helps gaining an overview defining priorities and organizing the work in a way it is safe for the objects and the people involved It defines logical exits goals to work towards where the collection is in a state the next steps can wait without risking the progress made Later on readers learn to define their own logical exits that fit their specific situation Compared to other

books about collections management it doesn't focus on the details of collections care but rather on the big picture of managing such a project. It assumes that at the beginning there is nothing but the reader and an unmanaged collection so that part of the project is to source money, material and people to help. The second edition has a new chapter on setting up collections management systems; the original text was reworked and in parts enhanced; there are additional success stories in the last chapter with references to them in the text and the bibliography now contains some resources for natural history, indigenous and archaeological collections.

[The Handbook for Museums](#) Gary Edson, David Dean, 1996. A definitive guide to best practice in museums at a time in which all museums require ever more innovative solutions to processes of interpreting the world's cultural and scientific heritage.

[Handbook for Museums](#) David Dean, Gary Edson, 2013-10-28. Handbook for Museums is the definitive guide of need-to-know information essential for working in the museum world. Presenting a field-tested guide to best practice, the Handbook is formed around a commitment to professionalism in museum practice. The sections provide information on management, security, conservation and education. Including technical notes and international reading lists too, Handbook for Museums is an excellent manual for managing and training.

Organizing Exhibitions Freda Matassa, 2014-04-28. This ground-breaking book is the first to provide museum staff, librarians and archivists with practical guidance on creating and organizing successful exhibitions. Drawing on international museum practice but applicable to any exhibition or display, the book sets out a time line from the initial idea to the final legacy. Backed up by advice and guidance and with a list of resources for those who require in-depth knowledge, it has up-to-date information on new developments such as sustainability and flexibility in environmental conditions. Also included are the ten biggest mistakes and the top ten tips for exhibition success. Part One covers the 10 key stages for a successful exhibition: idea, planning, organization, packing and transport, installation, openings, maintenance and programmes, closure, touring and legacy. Part Two is a directory of advice and resources supplementing the information provided in Part One.

Readership: Written by an international expert and designed for the first-time exhibition organizer as well as the professional, this book will become the standard for exhibition success. Recommended for museum staff, cultural heritage students, librarians, archivists, private collectors and anyone who needs practical guidance on organizing exhibitions.

[The Handbook for Museums](#) Gary Edson, David Dean, 1994. A definitive guide to best practice in museums at a time in which all museums require ever more innovative solutions to processes of interpreting the world's cultural and scientific heritage.

Valuing Your Collection Freda Matassa, 2017-07-10. This book addresses the issue of valuing objects in cultural collections ranging from high value to low or no value and featuring a range of collections including fine art, archives, science and photography. Practical advice is given on how to assign values and best practice examples are drawn from museums, libraries and archives. The subject of valuation has always been challenging for museums and public collections and is becoming more urgent as monetary values of many items continue to break records. There is an increase in lending with more loans requiring a value for insurance. Cultural collections and exhibitions are

expanding to all corners of the world while at the same time lenders are becoming more risk averse *Valuing Your Collection* will address the issues and offer some solutions Content covered includes questions of valuing public and private cultural collections assigning values to individual objects or an entire collection legal and ethical considerations discussion of authentication and attribution the insurance business and valuation guides to valuing different types of collections a range of case studies showing valuation across multiple sectors sample templates with criteria for valuing different objects This book will be useful for curators of cultural collections professionals in museums libraries and archives cultural heritage students private collectors those involved with art insurance art business and anyone requiring practical guidance on valuation

The Preservation Management Handbook Ross Harvey, Martha R. Mahard, 2020-02-06 Preservation how to for every medium Cultural heritage professionals museum curators museum professionals archivists and librarians use their specialized knowledge to prioritize the needs of their collections Preservation managers and collections care specialists draw from experts in climate control fire safety pest management and more in assessing a collection and its needs And all the special materials within the collections have their experts too This revised second edition contains a wide range of topic specific expertise that comprises both an enduring text for preservation and collections care students as well as an essential one stop reference for cultural heritage professionals particularly those in small to medium sized organizations where resources are limited and professional help is not always accessible Chapter coverage includes PART I FUNDAMENTALS Chapter 1 Mapping the Preservation Landscape for the Twenty first Century Chapter 2 Preservation Principles Chapter 3 Managing Preservation Policy Assessment Planning Chapter 4 Security and Disaster Planning PART II COLLECTIONS Chapter 5 Artifacts and Information Chapter 6 The Environment Chapter 7 Creating Preservation friendly Objects PART III MEDIA AND MATERIAL Chapter 8 Putting it all together environment and storage quick reference guides Chapter 9 Paper Objects and Books Chapter 10 Photographic Materials Chapter 11 Digital Prints A Carver Kubik Chapter 12 Sound Materials Chapter 13 Moving Image Materials Chapter 14 Digital Storage Media and Files Chapter 15 Textiles Chapter 16 Paintings In addition to updated and expanded existing content a new chapter on digital prints has been added to the Media and Material Also new is Expanded information on disaster planning A quick guide to good better and best preservation practices to help institutions strive to improve their own activities A comparative terminology guide to assist in greater understanding between LAMs and two quick references for temperature and relative humidity preferences for a wide range of collection materials This comprehensive handbook is an invaluable reference Museum Handbook United States. National Park Service, 1994 **Museum Handbook** United States. National Park Service, 1991 From Concept to Case Science Museum (Great Britain), 1999* **Museum Handbook** United States. National Park Service, 1990 Museum Basics Tim Ambrose, Crispin Paine, 1993 Drawing from a wide range of experience the authors propose the simple ideas which should underpin all professional museum training courses Organised on a modular basis *Museum Basics* provides a basic guide to

best practice in every aspect of museum work from museum organisation through collections management and conservation to marketing and security It is designed for training courses to be supplemented by case studies project work and group discussion

The Preservation Management Handbook Douglas Ross Harvey, Martha R. Mahard, 2014 Cultural heritage professionals museum curators museum professionals archivists and librarians work with their specialized knowledge to prioritize the needs of their collections Preservation managers draw on experts in climate control fire safety pest management and more in developing the large overview of a collection and its needs And all the special materials within the collections have their experts too Here in one volume is a wide range of topic specific expertise that comprises both an enduring text for preservation students as well as an essential one stop reference for cultural heritage professionals particularly those in small to medium sized organizations where resources are limited and professional help is not always at hand The editors introduce the reader to the essential tools and principles of a preservation management program in the twenty first century addressing the realities of diverse collections and materials and embracing the challenges of working with both analog and digital collections The sections on planning and managing a preservation program contain the basic starting point for any kind of collection regardless of size and content Written with the small collection in mind the principles are nevertheless scalable and widely applicable

Historic Lighthouse Preservation Handbook, 1997 A Legal Primer on Managing Museum Collections, Third Edition Marie C. Malero, Ildiko DeAngelis, 2012-05-08 Hailed when it was first published in 1985 as the bible of U S collections management A Legal Primer on Managing Museum Collections offers the only comprehensive discussion of the legal questions faced by museums regarding collections This revised and expanded third edition addresses the many legal developments including a comprehensive discussion of stolen art and the international movement of cultural property recent developments in copyright and the effects of burgeoning electronic uses that have occurred during the past twenty five years An authoritative go to book for any museum professional Legal Primer offers detailed explanations of the law suggestions for preventing legal problems and numerous case studies of lawsuits involving museum collections

Museum Registration Methods John E. Simmons, Toni M. Kiser, 2020-06-22 Since the first edition was published in 1958 Museum Registration Methods has defined the profession and served as a fundamental reference for all aspects of collections registration care and management The sixth edition of Museum Registration Methods is a comprehensive guide to registration and collections management for museums from acquisition to use and deaccessioning The authors and other contributors come from a wide variety of museums and specializations The 56 chapters in this edition are either new or updated and include the history of the profession the role of the registrar in the museum managing very large collections developing and implementing collection management policies documentation of collections accessioning condition reports deaccessioning repositories and provenance research Contemporary and digital art living and natural history collections loans exhibitions found in collection objects shipping records management and electronic data

management are also addressed along with object handling and numbering digitization condition reporting preventive care storage on and off site inventory moving and packing shipping nationally and internationally couriating risk assessment security insurance integrated pest management ethics sustainability sacred and culturally sensitive objects intellectual property rights appraisal ethical and legal issues and research The book includes a comprehensive resource list glossary hypothetical situations to ponder and model collection forms

Unveiling the Magic of Words: A Overview of "**Museum Collection Management A Handbook**"

In some sort of defined by information and interconnectivity, the enchanting power of words has acquired unparalleled significance. Their power to kindle emotions, provoke contemplation, and ignite transformative change is truly awe-inspiring. Enter the realm of "**Museum Collection Management A Handbook**," a mesmerizing literary masterpiece penned by way of a distinguished author, guiding readers on a profound journey to unravel the secrets and potential hidden within every word. In this critique, we shall delve in to the book is central themes, examine its distinctive writing style, and assess its profound effect on the souls of its readers.

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