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followed by a full mock exam with model answers Remember as the actual exam you sit is an open book exam you can take this book in with you Certified Business Analysis Professional Sorin Dumitrascu, 2016-12-21 Business analysis involves determining how an organization functions and identifying its capabilities and then recommending solutions that will enable the organization to reach its goals The BABOK Guide defines the field of business analysis and serves as a benchmark for both business analysis practitioners and the organizations using their services A business analyst is responsible for understanding an organization and its needs and identifying problems and solutions They then determine the changes that are necessary for the organization to achieve its goals and objectives As a business analyst there are several key competencies that are important to understand and develop These are analytical thinking and problem solving appropriate behavioral characteristics business and software knowledge and communication and interaction skills Analytical thinking and problem solving include creative thinking decision making learning problem solving and systems thinking Each of these competencies can assist business analysts in helping clients to solve underlying problems as efficiently and effectively as possible A business analysis approach defines how and when business analysis tasks will be performed and what deliverables they will produce It must take organizational process requirements and the objectives of an initiative into account and meet agreed standards Inputs for planning a business analysis approach include the business needs an initiative is designed to address expert judgment and organizational process assets A business analysis approach may be plan driven change driven or a combination The type of approach chosen is influenced by elements of the project Stakeholder analysis is the process of identifying all stakeholders in a project or initiative as well as their roles authority levels influence and attitudes The inputs of a stakeholder analysis include the business need an initiative is designed to address enterprise architecture and organizational process assets Specific stakeholders can assist in the stakeholder analysis process by identifying and evaluating additional stakeholders A business analysis plan should identify required business analysis activities and results the amount of work needed to complete the activities and the management tools required to monitor business analysis activities A business analyst uses four inputs when developing a business analysis plan the chosen business analysis approach business analysis performance assessment organizational process assets and the stakeholder list roles and responsibilities One of the primary responsibilities of the business analyst is to effect good communication with and among key stakeholders by creating a business analysis communication plan The four inputs to this plan include the business analysis approach business analysis plans organizational process assets and stakeholder list roles and responsibilities A business analyst considers five elements when creating a business analysis communication plan These include geography culture project type communication frequency and communications formality The plan requirements management process describes the process that will be used to approve requirements for implementation It is also used to assess the need for requirements traceability Inputs of the plan requirements management process include the business analysis approach a

business analysis plan and organizational process assets The plan requirements management process includes several elements to consider These include a repository traceability requirements attributes a requirement prioritization process plan change management considerations and the need for tailoring of the process **Business Analysis For Dummies** Kupe Kupersmith, Paul Mulvey, Kate McGoey, 2013-07-01 Your go to guide on business analysis Business analysis refers to the set of tasks and activities that help companies determine their objectives for meeting certain opportunities or addressing challenges and then help them define solutions to meet those objectives. Those engaged in business analysis are charged with identifying the activities that enable the company to define the business problem or opportunity define what the solutions looks like and define how it should behave in the end As a BA you lay out the plans for the process ahead Business Analysis For Dummies is the go to reference on how to make the complex topic of business analysis easy to understand Whether you are new or have experience with business analysis this book gives you the tools techniques tips and tricks to set your project s expectations and on the path to success Offers guidance on how to make an impact in your organization by performing business analysis Shows you the tools and techniques to be an effective business analysis professional Provides a number of examples on how to perform business analysis regardless of your role If you re interested in learning about the tools and techniques used by successful business analysis professionals Business Analysis For Dummies has you covered Steps to Mastering Business Analysis Barbara Carkenord, 2008-10-01 Business analysis is the fastest growing field in business today and the role of the business analyst is both strategic and tactical At the strategic level the focus is on understanding the needs of the business as a whole its strategic direction and identifying initiatives that will enable the business to meet its goals At the tactical level the discipline originally emerged from work previously done by project managers such as gathering high level business requirements and work done by systems analysts such as designing functional requirements for software behavior Business analysts are part strategist part program or project manager part architect and part systems analyst They work as a liaison among stakeholders in order to elicit analyze and communicate requirements for changes to business processes policies and information systems Business analysts combine technical and communication skills to improve business by deciphering processes making realistic feasible recommendations and facilitating implementation of effective solutions Early works on business analysis suggest that use of specific diagrams possessing a technical background or being a strong facilitator is what makes a successful business analyst Seven Steps to Mastering Business Analysis advances the field by illustrating how all of these factors combined along with many others are the key to success This book gives insight into the ideal skills and characteristics of successful business analysts and provides a foundation of learning for effecting business analysis work This guide will also help prepare you for business analysis certification by explaining the tasks and knowledge areas in the Business Analysis Body of Knowledge BABOK Seven Steps to Mastering Business Analysis will help build the skill sets of new and experienced analysts and those currently doing analysis

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