

## Section II

5. Explain the following terms in brief (any four) :— 8
- (a) Formal organisation
  - (b) Break-even analysis
  - (c) Delegation
  - (d) Accountability
  - (e) Centralisation
  - (f) Wide organisation
  - (g) Organisational chart
  - (h) Quality control.
6. Answer the following (any two) :— 16
- (a) Explain in detail the line and staff organisation and discuss the benefits of line and staff.
  - (b) What are the barriers of effective delegation ?
  - (c) Write a note on matrix organisation.
7. Answer the following (any two) :— 16
- (a) Discuss the concept of TQM. What are its benefits and limitations ?
  - (b) Explain the concept of span of control. Write a note on factors influencing span of control.
  - (c) Describe the steps involved in the control process.
8. Write short notes on (any two) :— 16
- (a) Departmentation
  - (b) Limitations of committee organisation
  - (c) Principles of delegation
  - (d) Decentralisation.

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**Suresh Garg**



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