

# **Microsoft Word 2013 User Manual**

**Tony Smith** 

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Completely in tune with the needs of the beginning user Gookin explains how to use Word 2013 quickly and efficiently so that you can spend more time working on your projects and less time trying to figure it all out Walks you through the capabilities of Word 2013 without weighing you down with unnecessary technical jargon Deciphers the user interface and shows you how to take advantage of the file formats Covers editing documents working with text using grammar and spelling tools formatting adding images and other design elements and more Get the word on the latest Word with Word 2013 For Dummies Student User Guide for Word 97, College Keyboarding Vanhuss, Susie Van Huss, Duncan, 1997-08-12

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