

# PowerPoint

## Quick Start Guide

New to PowerPoint? Use this guide to learn the basics.



# PowerPoint

## Create something

Begin with a **Blank Presentation** to get right to work. Or save yourself time by selecting a theme or template that resembles what you need. Select **File > New**, and then select or search for the theme or template you want.



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# Microsoft Powerpoint User Guide

**A Loxley**



## **Microsoft Powerpoint User Guide:**

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**Microsoft PowerPoint, Version 4.0** ,1993 **The Complete Idiot's Guide to Public Speaking** Laurie Rozakis,1999 Stresses the value of being able to speak in public and offers advice on speech writing handling specific types of speeches preparing and rehearsing overcoming stage fright and delivering an effective speech [PowerPoint 2000 Level 1 Core: A Tutorial to Accompany Peter Norton Introduction to Computers Student Edition](#) Peter Norton,1999-11-26 Peter Norton s PowerPoint 2000 Tutorial helps students learn to create process and present information using Microsoft PowerPoint 2000 *Microsoft PowerPoint 2016 Introduction Quick Reference Training Tutorial Guide (Cheat Sheet of Instructions, Tips & Shortcuts)* TeachUcomp Inc,2017-01-16 Designed with the busy professional in mind this 4 page quick reference guide provides step by step instructions in PowerPoint 2016 When you need an answer fast you will find it right at your fingertips with this Microsoft PowerPoint 2016 Quick Reference Guide Simple and easy to use quick reference guides are perfect for individuals businesses and as supplemental training materials Includes touch gestures and keyboard shortcuts

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**A Trainer's Guide to PowerPoint** Mike Parkinson,2018-10-02 Learn the Secrets Needed to Master PowerPoint for Training As a successful facilitator you know the importance of the resources in your professional toolkit How you engage your audience and improve learning can be affected by how well you use them But mastery of PowerPoint evades many Feedback on presentations can range from What was the point to That changed my life Most though fall closer to the former If you are looking for a guide to the PowerPoint practices that will push your presentations into the latter category look no further A Trainer s Guide to PowerPoint Best Practices for Master Presenters is Mike Parkinson s master class on the

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