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Microsoft Office products to organize and manage complex projects In addition to Microsoft Office certification study guides Stine has written multiple books on architectural design software all written using Microsoft Word and published by SDC Publications

Microsoft Powerpoint 97 Carlos F. Gonzalez, Deborah Gonzalez, 1997-11-01 Written by a PowerPoint expert this title helps readers of varied experience levels gain the knowledge necessary to pass the expert Microsoft PowerPoint 97 exam It prepares the certification candidate to pass the timed task based test by providing a review of the application as well as test taking strategies tips and hints

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