The Little Black Book of

PROJECT MANAGEMENT

MICHAEL C. THOMSETT

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Edward W. Merrow,Neeraj Nandurdikar

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analysis to provide project managers with invaluable insight For the first time individual PM characteristics are quantitatively linked to project outcomes through a major study investigating the role of project leadership in the success and failure of complex industrial projects hard data on the backgrounds education and personality characteristics of over 100 directors of complex projects is analyzed against the backdrop of project performance to provide insight into controllable determinants of outcomes By placing these analyses alongside their own data PMs will gain greater insight into areas of weakness and strength locate recurring obstacles and identify project components in need of greater planning oversight or control The role of leadership is to deliver results in project management this means taking responsibility for project outcomes PMs are driven by continuous improvement and this book provides a wealth of insight to help you achieve the next step forward Understand why small simple projects consistently outperform larger more complex projects Delve into the project manager s role in generating successful outcomes Examine the data from over 100 PMs of complex industrial projects Link PM characteristics to project outcome to find areas for improvement Complex industrial projects from around the world provide a solid basis for quantitative analysis of outcomes and the PMs who drive them Although the majority of the data is taken from projects in the petroleum industry the insights gleaned from analysis are widely applicable across industry lines for PMs who lead complex projects of any stripe Leading Complex Projects provides clear data backed improvement guidance for anyone in a project management role   **Windows XP Professional Little Black Book** Brian Proffitt,2002 Using this handy reference you will quickly learn how to take advantage of Windows XP s new hardware and software support features It is ideal for the corporate user who wants to migrate to Windows XP and use it daily Written in a solutions oriented format the book focuses on configuring connecting and networking using optimizing and troubleshooting Windows XP Professional   **The Little Black Book of Project Management, Second Edition** Michael C. Thomsett,2002   **The Little Black Book** ,2007   **The Little Black Book of Project Management, Third Edition** Michael C. Thomsett,2010   **Reliability Assesment** Daniel T. Daley,2010 Addressing the elements of reliability using a new and creative approach for the first time in one source this book is intended to simplify the assessment of reliability by first identifying the current expectations then assessing the current practices to determine if expectations are realistic or if they are not supported by programs and practices It combines the most effective and efficient of those approaches into a single activity that shows managers what they have a right to expect and what they do not Most often this discovery comes as the result of painful failures and production losses This unique book and the process it describes will allow the discovery of this misalignment to take place at a more convenient and less costly time Designed to be easy to read this resource is perfect for busy people who have little time for long and tedious texts or courses that take them away from their workplace Reliability Engineers Maintenance and Reliability Managers Engineering Managers Plant and Corporate Senior Staff and Executives looking ways to enhance performance and Consultants who may want to enrich their portfolio by adding this tool will all benefit from the information

found in this resource Provides the reader with a clear description of the overall concept of Aligning Reliability Expectations Contains both simple examples and the methodology needed to determine if the programs at each step during the lifecycle of a plant or system will adequately create or maintain reliability Describes how to organize a Wide Hart assessment Describes how to conduct a Wide Hart assessment Describes how to communicate results of a Wide Hart assessment Describes steps in organizing for correcting weaknesses found during the Wide Hart assessment Contains the Control Document for organizing the assessment and corrective action and the Assessment form for organizing results from assessment and describing results Introduction A Fictional Story What Do You Have a Right to Expect Na ve Expectations Assessing What You Have a Right to Expect Conducting the Assessment of Your Reliability Opportunity Developing and Implementing Your Corrective Action Plan Design for Reliability Preserving Reliability During Renewal Everything in Between Conclusion Appendix Wide Hart Assessment Index **Failure Mapping** Daniel T. Daley,2009 Designed to be easy to read and perfect for busy people who have little time this unique book provides an introduction to the new concept of Failure Mapping by comparing typical functions in an organization which benefits from Failure Mapping to one without Through examples it shows how individuals in different roles can have their effectiveness enhanced by having access to historical Failure Maps describing past failures While few of the individual concepts are new the approach described ties established concepts together in a new and comprehensive manner This resource describes the process used to create Failure Maps that connect Malfunction Reports Function Behavior with Failure Modes Component Condition to help users clearly understand the most likely final disposition based only on the initial report and the statistics produced by historical experience It is sure to be found useful by novice Reliability Engineers Maintenance and Reliability Managers Engineering Managers Plant and Corporate Senior Staff and Executives looking for ways to enhance performance and Consultants who may want to enrich their portfolio by adding this tool Features Describes issues that are particularly important to creating Failure Maps that record failure histories in a manner that the records will be useful in the future Explains how Failure Maps can be used to improve reliability by identifying Failure Mechanisms while at work Details how Failure Maps can be used to improve reliability by identifying Defects before failures can occur Describes how Failure Maps can be used to increase the effectiveness of the diagnostic and troubleshooting process as a part of any help desk activity Explains how to use Failure Mapping as a tool to improve the effectiveness of triage as a part of failure response in high volume activities Includes several forms found useful in recording Failure Maps and creating reports Provides readers with tools needed to enhance and set up their own Failure Mapping program Offers both new and more experienced plant and shop personnel with a tool they can use to develop a consistent understanding of Failure Mapping the roles in a Failure Mapping organization and the steps in implementing a Failure Mapping process **The Little Black Book of Maintenance Excellence** Daniel T. Daley,2008 Provides the reader with a concise yet informative description of all the various forms of maintenance Highlights the important elements of each of the

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Table of Contents Little Black Book Of Project Management

1. Understanding the eBook Little Black Book Of Project Management
    - The Rise of Digital Reading Little Black Book Of Project Management
    - Advantages of eBooks Over Traditional Books
2. Identifying Little Black Book Of Project Management
    - Exploring Different Genres
    - Considering Fiction vs. Non-Fiction
    - Determining Your Reading Goals
3. Choosing the Right eBook Platform
    - Popular eBook Platforms
    - Features to Look for in an Little Black Book Of Project Management
    - User-Friendly Interface
4. Exploring eBook Recommendations from Little Black Book Of Project Management
    - Personalized Recommendations
    - Little Black Book Of Project Management User Reviews and Ratings
    - Little Black Book Of Project Management and Bestseller Lists
5. Accessing Little Black Book Of Project Management Free and Paid eBooks
    - Little Black Book Of Project Management Public Domain eBooks
    - Little Black Book Of Project Management eBook Subscription Services
    - Little Black Book Of Project Management Budget-Friendly Options
6. Navigating Little Black Book Of Project Management eBook Formats

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