

MANUAL DE PROCEDIMIENTOS

IDENTIFICACION DEL CARGO	
Nombre del cargo	GERENTE
Numero de cargas	10

La gerencia es responsable del éxito el fracaso de una empresa, por tanto es indispensable dirigir a los asuntos de la misma.
El gerente coordina todos los recursos disponibles dentro de la empresa y a través del proceso de administración busca el logro de objetivos previamente establecidos.
En el caso del supermercado TODO LIMPIO el gerente es el mismo que gestiona las compras, implantándose como departamento de compras y a la misma vez dirigiendo la empresa.
FUNCIÓN GENERAL
Planear, proponer, aprobar, dirigir, coordinar y controlar las actividades administrativas, comerciales, operativas y financieras de la Empresa, así como resolver los asuntos que requieran su intervención de acuerdo con las facultades delegadas por el Directorio

Manual De Procedimientos Supermercado

Jianjun Gao



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