CONFIDENTIAL

NATIONAL EXAMINATIONS COUNCIL SENIOR SCHOOL CERTIFICATE EXAMINATION

DATA PROCESSING (PRACTICAL)

INSTRUCTION(S) TO SCHOOL/SUPERVISOR

The school authority administrator is expected to provide the following facilities in readiness for the 2024 SSCE NECO internal examination for the candidates

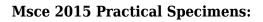
- A well ventilated computer laboratory/room to accommodate streable number of students at once.
- Stand-by generator with capacity to power all the systems (Maximum 3.5 KVA).
- Installation of application packages like Microsoft Word, spreadsheet (Uscel).
 Microsoft Access and CorelDraw.
- 4. A reasonable number of printers to go round the candidates.
- 5. UPS (Uninterrupted Power Supply).

NOTE

- 1. The school should use number of candidates to determine number of shifts for the available computer systems where the maximum number of shifts is three. For example, a school that has 120 candidates should have $\frac{120}{3} = 40$ (i.e. a candidate to a computer).
- In a school, where the numbers of computer systems are not enough, candidates are allowed to use their personal computer system (laptops) provided all required packages are installed.

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LL Leslie



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