

[Your Logo]

JANITORIAL CLEANING CHECKLIST

Facility: [Facility Name]

Date: [Date]

Completed By: [Cleaner Name]

Supervisor: [Supervisor Name]

DAILY CLEANING TASKS

Entrance & Lobby Areas

Task	Completed	Notes/Issues
Empty and clean trash receptacles	<input type="checkbox"/>	
Vacuum entrance mats and carpeted areas	<input type="checkbox"/>	
Sweep and mop hard floors	<input type="checkbox"/>	
Clean glass doors and windows (fingerprints and smudges)	<input type="checkbox"/>	
Dust horizontal surfaces (reception desk, tables)	<input type="checkbox"/>	
Sanitize door handles and light switches	<input type="checkbox"/>	
Clean water fountains	<input type="checkbox"/>	
Arrange furniture neatly	<input type="checkbox"/>	
Check and replace burned-out lights (report to maintenance)	<input type="checkbox"/>	
Remove cobwebs	<input type="checkbox"/>	

Janitorial Cleaning Checklist

Sara Blank Book



Janitorial Cleaning Checklist:

Cleaning Routine for Maid Sophia Kingcarter, 2019-11-13 DAILY CLEANING CHECKLIST This cleaning planner contains sections Cleaning Weekly Home Chores If you have a busy schedule a daily cleaning routine is a secret weapon Just 15 minutes a day can keep your home clean and tidy without getting behind at work losing valuable time with your kids or spouse or having your weekend swallowed whole by built up cleaning chores no fun Think of this as preventative cleaning a small time commitment to help you go even longer between deep cleaning sessions The key here is to make this simple and easy we have compiled a quick to do list of those frequent cleaning tasks along with some clever hacks to save even more time

- 1 Kitchen Use a wet rag to wipe down problem spots on the floor that love to collect debris the toe kick underneath the cabinets or the dinner table Fold and hang dish towels Organize the fridge pantry and use this time to plan meals for the week Wipe down kitchen dining and food prep surfaces with an all purpose cleaner Load dishwasher Empty garbage Wipe down the microwave crumb tray of a toaster etc Rinse bottom of the sink run the disposal Toss expired food
- 2 Living Bedroom Areas Tidy up the living room fold blankets stack books and magazines Dust the entertainment center Straighten pillows blankets couch cushions etc Organize clutter sort mail and paperwork Do a load of laundry daily to prevent piles from building up Empty all the wastebaskets throughout the house Go throughout the house with a basket collecting items that don't belong and return them to the proper place Straighten up the mudroom and arrange boots and shoes
- 3 Bathrooms Clean the sink faucet and surfaces Give the toilet a quick scrub and wipe the exterior surfaces Clean the mirror Ring out washcloths and bath toys rinse tub Hang or fold towels
- 4 Misc Sweep or vacuum the floors throughout the house Mop the floors throughout the house Wipe down cell phones Tidy up the garage the front porch or pick up toys in the yard Clean litter boxes pet areas Wipe down gym equipment

Product Details It's a perfect gift for family and friends 110 pages of Cleaning Planner 6 inches By 9 inches Glossy Cover Paperback Cover

Cleaning Routine for Maid King Kp Publishing, 2019-11-13 DAILY CLEANING CHECKLIST This cleaning planner contains sections Cleaning Weekly Home Chores If you have a busy schedule a daily cleaning routine is a secret weapon Just 15 minutes a day can keep your home clean and tidy without getting behind at work losing valuable time with your kids or spouse or having your weekend swallowed whole by built up cleaning chores no fun Think of this as preventative cleaning a small time commitment to help you go even longer between deep cleaning sessions The key here is to make this simple and easy we have compiled a quick to do list of those frequent cleaning tasks along with some clever hacks to save even more time

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- 2 Living Bedroom Areas Tidy up the living room fold blankets stack books and

magazines Dust the entertainment center Straighten pillows blankets couch cushions etc Organize clutter sort mail and paperwork Do a load of laundry daily to prevent piles from building up Empty all the wastebaskets throughout the house Go throughout the house with a basket collecting items that don't belong and return them to the proper place Straighten up the mudroom and arrange boots and shoes 3 Bathrooms Clean the sink faucet and surfaces Give the toilet a quick scrub and wipe the exterior surfaces Clean the mirror Ring out washcloths and bath toys rinse tub Hang or fold towels 4 Misc Sweep or vacuum the floors throughout the house Mop the floors throughout the house Wipe down cell phones Tidy up the garage the front porch or pick up toys in the yard Clean litter boxes pet areas Wipe down gym equipment Product Details It's a perfect gift for family and friends 110 pages of Cleaning Planner 6 inches By 9 Inches Glossy Cover Paperback Cover [The Cleaning Checklist](#) Janice D. Austin, 2018-01-25 Description These cleaning schedule offer you a handy cleaning checklist for writing down your weekly cleaning chores including daily tasks and things to be taken care of in the home on a weekly basis Keep the house tidy and clean while remaining stress free using this beautifully designed housekeeping and cleaning Cleaning Routine Housekeeping beautifully designed Flower Weekly Cleaning Daily Cleaning Schedule Cleaning Checklist Daily tasks Weekly tasks Notes To Do List [House Cleaning Schedule](#) Sara Blank Book, 2018-04-06 Home cleaning schedule and home organizer planner is designed to guide you in a deep clean as well as assist with your regular housekeeping routine This book has a great system in place this simple format is perfect to get your home and cleaning in organized and simplified Detail Tips Everyday a little something cleaning routine check floors wipe counter clutter and laundry Quick clean checklist Supply list and Get start checklist of Whole house Living paces Kitchen Kitchen Appliances Bathrooms Bedrooms Rotating cleaning checklist Laundry cheat sheet The cleaning checklist Monthly tasks 53 weekly cleaning checklist Daily tasks Daily checklist note and Room by Room plan 6 Blank notes for writing everything such as appointment chore etc Size 6x9 Inch **Home Cleaning Schedule** Sara Blank Book, 2018-04-06 Home cleaning schedule and home organizer planner is designed to guide you in a deep clean as well as assist with your regular housekeeping routine This book has a great system in place this simple format is perfect to get your home and cleaning in organized and simplified Detail Tips Everyday a little something cleaning routine check floors wipe counter clutter and laundry Quick clean checklist Supply list and Get start checklist of Whole house Living paces Kitchen Kitchen Appliances Bathrooms Bedrooms Rotating cleaning checklist for 12 months Laundry cheat sheet The cleaning checklist Monthly tasks 53 weekly cleaning checklist Daily tasks Daily checklist note and Room by Room plan 6 Blank notes for writing everything such as appointment chore etc Size 6x9 Inch [House Cleaning Log Book](#) Teresa Rother, 2021-01-21 This House Cleaning Log Book is the perfect notebook for scheduling organizing and planning your household chores This tracker will help you record daily weekly and monthly cleaning tasks Use the room cleaning checklist for various activities mopping dusting organizing etc Plenty of space to add extra rooms and chores The ultimate logbook for effectively cleaning households big and small Features Checklist for each

room kitchen bathroom living room dining room garage and yard use the list to track each cleaning task Daily Weekly and Monthly view the task or create your own task and fill out the information Room Checklist fill out pages for bedrooms and extra rooms Details Size 8 5 x 11 Pages 120 Paperback Matte finish Makes a great gift for housekeepers new homeowners and caretakers Order today and start managing your cleaning tasks [House Cleaning Log Book: House Keeping Cleaning List Schedule, Weekly and Daily Cleaning Planner Checklist](#) Miss Audrey,2019-03-27 Cleaning Planner Cleaning List Schedule House Cleaning Log Book This Cleaning Planner offers you writing your cleaning checklist on weekly and daily basis You can schedule tasks and things to take care your home office and everywhere you want Get start tidy your home with stress free Cleaning Schedule features organize and plan your housekeeping and cleaning tasks track and recheck with your own checklist size 6 by 9 inches 115 pages glossy cover paperback made in USA Buy it Now **Cleaning Checklist Journal** Maureen Grey,2021-04 If you re a person who is struggling with cleaning clutter or home organization then this House Cleaning Checklist is going to help you out This House Cleaning Checklist offers you a handy cleaning checklist for you to use when cleaning your whole home With daily weekly and monthly tasks you will be sure not to miss a thing This house cleaning planner has built in blank spaces for you at add any other tasks that you find necessary in your own home An extra page is also given for youy to write down any other notes that you may want to write down You will find checklists for the following rooms in your home kitchen living room bathroom bedroom garage and yard There are many suggestions for cleaning that you may not have thought of but that should be done periodically Keep your house tidy and clean while remaining the stress of figuring out what needs doing with this house cleaning planner Perfect for busy moms friends and relatives who want to be organized in their homes Features Beautifully Designed Premium Cover Convenient 8 5x11 Size Ideal Size to Take Down Notes for Your Cleaning Schedule 107 Pages To see more planners journals and notebooks like this click on the author s name below the title of this book **Cleaning Checklist** Help to cleaning your house Edition,2019-12-31 This cleaning checklist will allow you to record and track your activities about cleaning of your house by bringing many details on these This cleaning checklistis composed of 120 pages to write down everything about cleaning of your house Covered with a high quality cleaning themed blanket The pages are cream colors for more originality

Cleaning Schedule and Home Organizer Planner Sara Blank Book,2018-04-06 Home cleaning schedule and home organizer planner is designed to guide you in a deep clean as well as assist with your regular housekeeping routine This book has a great system in place this simple format is perfect to get your home and cleaning in organized and simplified Detail Tips Everyday a little something cleaning routine check floors wipe counter clutter and laundry Quick clean checklist Supply list and Get start checklist of Whole house Living paces Kitchen Kitchen Appliances Bathrooms Bedrooms Rotating cleaning checklist Laundry cheat sheet The cleaning checklist Monthly tasks 53 weekly cleaning checklist Daily tasks Daily checklist note and Room by Room plan 6 Blank notes for writing everything such as appointment chore etc Size 6x9 Inch **House**

Clean Checklist Maureen Grey,2021-04 If you re a person who is struggling with cleaning clutter or home organization then this House Cleaning Checklist is going to help you out This House Cleaning Checklist offers you a handy cleaning checklist for you to use when cleaning your whole home With daily weekly and monthly tasks you will be sure not to miss a thing This house cleaning planner has built in blank spaces for you at add any other tasks that you find necessary in your own home An extra page is also given for youy to write down any other notes that you may want to write down You will find checklists for the following rooms in your home kitchen living room bathroom bedroom garage and yard There are many suggestions for cleaning that you may not have thought of but that should be done periodically Keep your house tidy and clean while remaining the stress of figuring out what needs doing with this house cleaning planner Perfect for busy moms friends and relatives who want to be organized in their homes Features Beautifully Designed Premium Cover Convenient 8 5x11 Size Ideal Size to Take Down Notes for Your Cleaning Schedule 107 Pages To see more planners journals and notebooks like this click on the author s name below the title of this book

My Cleaning Checklist Help to cleaning your house Edition,2019-12-31 This cleaning checklist will allow you to record and track your activities about cleaning of your house by bringing many details on these This cleaning checklistis composed of 120 pages to write down everything about cleaning of your house Covered with a high quality cleaning themed blanket The pages are cream colors for more originality

House Cleaning Planner Amy Newton,2020-08-27 *Clean Home Checklist* Maureen Grey,2021-04 If you re a person who is struggling with cleaning clutter or home organization then this House Cleaning Checklist is going to help you out This House Cleaning Checklist offers you a handy cleaning checklist for you to use when cleaning your whole home With daily weekly and monthly tasks you will be sure not to miss a thing This house cleaning planner has built in blank spaces for you at add any other tasks that you find necessary in your own home An extra page is also given for youy to write down any other notes that you may want to write down You will find checklists for the following rooms in your home kitchen living room bathroom bedroom garage and yard There are many suggestions for cleaning that you may not have thought of but that should be done periodically Keep your house tidy and clean while remaining the stress of figuring out what needs doing with this house cleaning planner Perfect for busy moms friends and relatives who want to be organized in their homes Features Beautifully Designed Premium Cover Convenient 8 5x11 Size Ideal Size to Take Down Notes for Your Cleaning Schedule 107 Pages To see more planners journals and notebooks like this click on the author s name below the title of this book

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checklists for the following rooms in your home kitchen living room bathroom bedroom garage and yard There are many suggestions for cleaning that you may not have thought of but that should be done periodically Keep your house tidy and clean while remaining the stress of figuring out what needs doing with this house cleaning planner Perfect for busy moms friends and relatives who want to be organized in their homes Features Beautifully Designed Premium Cover Convenient 8 5x11 Size Ideal Size to Take Down Notes for Your Cleaning Schedule 107 Pages To see more planners journals and notebooks like this click on the author s name below the title of this book *Cleaning Routine Planner* Character Designs,2019-04-22 Housekeeping Checklist Notebook for Cleaning and Organizing Your House Cleaning Routine Cleaning Checklist for Keep The House Tidy and Clean Housekeeping Daily Cleaning Weekly Cleaning Monthly Cleaning Yearly Annually Cleaning and Bi Annually Cleaning All this options are available inside the notebook These cleaning schedule offer you a handy cleaning checklist for writing down your weekly cleaning chores including daily tasks and things to be taken care of in the home on a weekly basis Home cleaning schedule and home organizer planner is designed to guide you in a deep clean as well as assist with your regular housekeeping routine House Cleaning Checklist Household Planner Daily Routine Planner Cleaning and Organizing Your House includes this specifications White paper 120 Pages Glossy paperback cover Size at 8 5 x 11 in 21 59 x 27 94 cm *Cleaning Checklist Organizer* Maureen Grey,2021-04 If you re a person who is struggling with cleaning clutter or home organization then this House Cleaning Checklist is going to help you out This House Cleaning Checklist offers you a handy cleaning checklist for you to use when cleaning your whole home With daily weekly and monthly tasks you will be sure not to miss a thing This house cleaning planner has built in blank spaces for you at add any other tasks that you find necessary in your own home An extra page is also given for youy to write down any other notes that you may want to write down You will find checklists for the following rooms in your home kitchen living room bathroom bedroom garage and yard There are many suggestions for cleaning that you may not have thought of but that should be done periodically Keep your house tidy and clean while remaining the stress of figuring out what needs doing with this house cleaning planner Perfect for busy moms friends and relatives who want to be organized in their homes Features Beautifully Designed Premium Cover Convenient 8 5x11 Size Ideal Size to Take Down Notes for Your Cleaning Schedule 107 Pages To see more planners journals and notebooks like this click on the author s name below the title of this book **Cleaning Chores Checklist** Maureen Grey,2021-04 If you re a person who is struggling with cleaning clutter or home organization then this House Cleaning Checklist is going to help you out This House Cleaning Checklist offers you a handy cleaning checklist for you to use when cleaning your whole home With daily weekly and monthly tasks you will be sure not to miss a thing This house cleaning planner has built in blank spaces for you at add any other tasks that you find necessary in your own home An extra page is also given for youy to write down any other notes that you may want to write down You will find checklists for the following rooms in your home kitchen living room bathroom bedroom garage and yard There are many suggestions for cleaning that

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protector using a clip remover remove the clip detach the clip then remove the protector rear no 2 seat assembly components
disassembly hint use the same procedures for the rh side and lh side

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seats would fold up against the front seats lol looks like after that there is 4 bolts per seat to remove looks easy enough

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bolts to remove you have to pop off 2 pieces of trim on each seat that cover the bolts they are at the front of the seat about
where a passenger s heels would be

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disengage the fold down linkage from the rear hatch levers 1 the feet of the seat are covered in plastic covers slide them
forward not up to remove takes some effort you ll find 14mm bolts under the covers remove them

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outside of the seat and drop them forward

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