

Mieux communiquer au travail

pour
les nuls



Marty Brounstein



Mieux Communiquer Au Travail Pour Les Nuls

Annelies Wilder-Smith



Mieux Communiquer Au Travail Pour Les Nuls:

Mieux communiquer au travail poche pour les nuls Marty Brounstein, Florence Balique, 2014-02-20 Boostez votre impact en entreprise en communiquant mieux Tout est affaire de communication en entreprise de la négociation avec le client la gestion des conflits entre collaborateurs en passant par la prise de parole en public et la tenue de réunions Bon nombre de personnes actives souffrent de ne pas connaître les codes leur carrière se trouve freinée et leur bien-être au travail compromis Au fil des pages de cet ouvrage vous seront présentés les différents types de écoute et d'expression les secrets du langage corporel les stratégies pour gérer les situations délicates avec habileté et les astuces pour maîtriser sa communication au sein de l'entreprise Et pour vous mettre dans le bain au plus vite une multitude d'exemples concrets vous guideront sur la voie de la communication active L'apanouissement en entreprise c'est maintenant Mieux communiquer au travail pour les Nuls, poche, 2e éd Marty Brounstein, 2024-10-17

Au travail communiquez efficacement et dans la bienveillance Des changes au sein de l'entreprise la négociation avec le client en passant par la gestion de conflit une bonne communication est essentielle la réussite professionnelle Découvrez dans cet ouvrage complet les avantages et les ressorts de l'écoute active les secrets d'une communication efficace avec vos collaborateurs ainsi que les outils de la gestion de conflit et de la prise de parole en public Devenez un manager reconnu en interne et un professionnel respecté l'extérieur de l'entreprise Découvrez comment Pratiquer l'écoute active Démamorcer les conflits Gagner en assurance être un bon manager Faire bon usage des outils numériques Mener vos négociations avec brio Mieux communiquer au travail pour les Nuls Marty Brounstein, 2024-08-22 **BLOC 3 Gérer**

le personnel et contribuer à la GRH de la PME BTS GPME 2e année - Éd 2019 Manuel FXL Jean Charles Dury, 2019-04-03 **BLOC 3 Gérer le personnel et contribuer à la GRH de la PME** Une approche par situations professionnelles permet l'étudiant de se projeter en tant qu'assistant d'une fonction dans différents types de PME PMI PME artisanale filiale d'un grand groupe association etc Dans chaque chapitre un objectif atteindre est détaillé travers 3 missions un travail concret qui s'appuie sur des ressources contextuelles et notions de cours 1 partie Entraînement propose des exercices progressifs 1 page de synthèse rigide et visuelle donne l'essentiel retenir Le plan des missions donne l'étudiant une vision globale du travail faire dans chaque chapitre avec une structure en 3 temps Agir Connaître Utiliser Un atelier PGI avec un contexte d'entreprise dédié pour le Bloc 3 base de données télécharger sur le site Foucher versions Odoo 8 EBP 8 ou 9 Ce manuel est enrichi de ressources numériques foucherconnect Des pictogrammes indiquent au fil des pages des liens vers des vidéos des contextes professionnels des tutoriels et le plan global des missions de l'ouvrage en accès direct sur www.foucherconnect.fr Profitez de l'offre MON COACH BESCHERELLE en partenariat avec la collection Atouts Compétences Une application pour progresser en orthographe et en rédaction grâce un entraînement 100% personnalisés Cliquez ICI pour accéder l'offre

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