

NALA EXAM STUDY GUIDE

The background image shows a close-up of a person's hand writing in a blue notebook with a silver pen. A pair of black-rimmed glasses is on the wooden desk to the left. The scene is dimly lit, with a soft blue light source on the right, creating a focused and studious atmosphere.

Nala Certified Paralegal Study Guide

Michael Rajnik



Nala Certified Paralegal Study Guide:

NALA Manual for Paralegals and Legal Assistants: A General Skills & Litigation Guide for Today's Professionals National Association of Legal Assistants, 2014-02-07 Succeed on the job and in your course and prepare for the Certified Paralegal examination with the NALA Manual More than 100 leading authorities with a wide range of experience in legal disciplines and management have contributed to this comprehensive manual since it was introduced in 1976 Covering all the skills required of paralegals today the updated manual includes a collection of successful solutions to actual assignments accomplished by working paralegals nationwide These proven techniques and procedures can be used as starting points from which you can make changes adaptations and modifications when you encounter similar situations on the job Important Notice Media content referenced within the product description or the product text may not be available in the ebook version

NALA Certified Paralegal CP Examination ExamFOCUS Study Notes and Review Questions 2012 ExamREVIEW, 2012-06-22 According to the NALA the Certified Paralegal Examination have five sections which are Communications Judgment and Analytical Ability Ethics Legal Research Substantive Law The first 2 sections require essay answers All others are MC based The Substantive Law section further includes five parts One is on the American Legal System which is required of all examinees while the other 4 parts are in practice areas of law and that may be selected by examinees This book covers Ethics Legal Research the American Legal System and Criminal Law When we develop our material we do not classify topics the official way In fact we follow our own flow of instructions which we think is more logical for the overall learning process Don t worry it does not hurt to do so as long as you truly comprehend the material To succeed in the exam you need to read as many reference books as possible There is no single book that can cover everything This ExamFOCUS book focuses on the more difficult topics that will likely make a difference in exam results The book is NOT intended to guide you through every single official topic You should therefore use this book together with other reference books for the best possible preparation outcome **Certified Paralegal Review Manual** Virginia Koerselman

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professionals and students in the legal studies field Working paralegals will not only find it helpful as an on the job reference but also beneficial when preparing for the Certified Legal Assistant Certified Paralegal examination Paralegal programs can also use the manual as a reference for students or a textbook for capstone courses The Manual is a collection of proven techniques and procedures used by paralegals nationwide The techniques described are examples of successful solutions to actual assignments accomplished by working legal assistants They may be used as starting points from which changes adaptations and modifications may be made by legal assistants in similar situations More than 100 leading authorities with a wide range of experience in legal disciplines and management have contributed to this comprehensive manual since it was introduced in 1976 The expertise and commendable dedication of these individuals has consistently produced an authoritative and reliable reference for paralegals with each updated edition Important Notice Media content referenced within the product description or the product text may not be available in the ebook version

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