

NALA Manual

for Paralegals & Legal Assistants

A GENERAL SKILLS AND LITIGATION
GUIDE FOR TODAY'S PROFESSIONALS

FIFTH EDITION



National Association of Legal Assistants, Inc.

Nala Manual For Paralegals And Legal Assistants

**National Association of Legal
Assistants**



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substantive law skill building activities and the very latest in legal technology All this is presented in full color with the carefully researched pedagogy shown to help the learning process for all kinds of students A full range of paralegal topics is covered In addition a variety of student exercises is included so the instructor can customize student assignments to fit the requirements of his or her program New to this edition is the coverage of environmental law expansion of ethics and paralegal regulation and computer aided legal research In addition the text has been fully updated to reflect changes in law and trends in the paralegal profession West s Paralegal Today reflects the excitement surrounding paralegal studies as we enter the new millenium Modern colorful and visually attractive this book brings the paralegal field to life Students like the dynamic full color photos and illustrations as well as all of the real world examples and high interest features **Essentials of Paralegalism** William P. Statsky,1998 A briefer essentials version of the leading text this edition provides an up to date and practical introduction to the paralegal field Changes include extensive coverage of ethics state specific resources and coverage of resources on the internet and a full color insert on the steps students can take to ensure success as a paralegal **Corporate Practice Series** ,1978 **Instructor's Manual to Ethics and Professional Responsibility for Legal Assistants** Therese Cannon,1995-12 The Cumulative Book Index ,1999 **Forthcoming Books** Rose Arny,2003 **Current Publications in Legal and Related Fields** ,2004

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