

 Mark Question

Question 10 of 10

Rick works as an Office Assistant for Tech Perfect Inc. The company has a Windows-based network. Rick is creating a project through Microsoft Excel 2013. The project on which he is working has 90 project tasks and 57 team members. Rick wants to check the progress of his project quickly and easily.

Which of the following will Rick use to accomplish the task?

- ☒ A. Gantt Chart Template
- ☐ B. Form control
- ☐ C. Trust Center
- ☐ D. Accounting template

Answer: A

Explanation:

The Gantt Chart Template Deluxe Edition for Excel is used to generate quick and easy Gantt charts that define the progress of a user's projects containing up to 100 project tasks and team members.

Incorrect Answers:


B: A form control is an original control that is compatible with old versions of Excel, beginning with Excel version 5.0. It is designed for use on XLM macro sheets. It can be used when a user wants to simply interact with cell data without using VBA code and when he wants to add controls to chart sheets. By using form controls, the user can run macros. He can attach an existing macro to a control, or write or record a new macro. These controls cannot be added to UserForms, used to control events, or modified to run Web scripts on Web pages.

C: Trust Center is where a user can find security and privacy settings for Microsoft Office 2013 programs.


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22		
23		
24		
25		
26		
27		
28		
29		
30		

< Previous

Next >

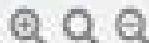
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Table of Contents Mos Exam 77 4

1. Understanding the eBook Mos Exam 77 4
 - The Rise of Digital Reading Mos Exam 77 4
 - Advantages of eBooks Over Traditional Books
2. Identifying Mos Exam 77 4
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Mos Exam 77 4
 - User-Friendly Interface
4. Exploring eBook Recommendations from Mos Exam 77 4
 - Personalized Recommendations
 - Mos Exam 77 4 User Reviews and Ratings
 - Mos Exam 77 4 and Bestseller Lists

-
5. Accessing Mos Exam 77 4 Free and Paid eBooks
 - Mos Exam 77 4 Public Domain eBooks
 - Mos Exam 77 4 eBook Subscription Services
 - Mos Exam 77 4 Budget-Friendly Options
 6. Navigating Mos Exam 77 4 eBook Formats
 - ePub, PDF, MOBI, and More
 - Mos Exam 77 4 Compatibility with Devices
 - Mos Exam 77 4 Enhanced eBook Features
 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Mos Exam 77 4
 - Highlighting and Note-Taking Mos Exam 77 4
 - Interactive Elements Mos Exam 77 4
 8. Staying Engaged with Mos Exam 77 4
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Mos Exam 77 4
 9. Balancing eBooks and Physical Books Mos Exam 77 4
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Mos Exam 77 4
 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
 11. Cultivating a Reading Routine Mos Exam 77 4
 - Setting Reading Goals Mos Exam 77 4
 - Carving Out Dedicated Reading Time
 12. Sourcing Reliable Information of Mos Exam 77 4
 - Fact-Checking eBook Content of Mos Exam 77 4
 - Distinguishing Credible Sources
 13. Promoting Lifelong Learning

-
- Utilizing eBooks for Skill Development
 - Exploring Educational eBooks

14. Embracing eBook Trends

- Integration of Multimedia Elements
- Interactive and Gamified eBooks

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