

#### **Contact Details**

support@cvdesigner.ai

J (555) 345-6789

W NewYork, US

Linkedin com

#### Skills

Hardware Repair

Software Troubleshooting

Networking

Customer Service

Data Recovery

Virus Removal

#### Soft Skills

Problem-solving Customer service

Time management

Attention to detail



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#### Languages

English Spanish

# Mary Stewart

Computer Repair Technician

#### **Professional Summary**

Experienced Computer Repair Technician with 6 years of hands-on experience diagnosing, troubleshooting, and repairing hardware and software issues. Proven track record of providing excellent customer service and timely solutions. Skilled in working with a variety of operating systems and hardware components. Recognized for consistently exceeding performance targets and reducing downtime for clients. Strong knowledge of networking principles and data security measures. Looking to leverage expertise in a dynamic IT environment to drive efficiency and enhance user experience.

#### Work Experience

#### Senior Computer Repair Technician

Tech Solutions Inc.

Jan 2016 - Present

May 2013 - Dec 2015

- Managed a team of technicians and delegated repair tasks efficiently
- · Provided technical support to clients over the phone and in person
- Performed hardware and software diagnostics and repairs on a variety of computer systems
- Developed and implemented preventive maintenance procedures to increase system reliability
- Achieved a 98% customer satisfaction rating through prompt and effective service

#### Junior Computer Repair Technician

PC Repair Shop

- Assisted senior technicians in diagnosing and repairing computer systems
- · Performed hardware upgrades and installations for clients
- Managed inventory of spare parts and supplies
- · Provided basic technical support to walk-in customers
- · Received commendation for outstanding customer service skills

#### Education

#### Masters in Computer Science

Jan 2012 - Jan 2014

Tech University

Advanced coursework in computer science and technology

#### Bachelors in Information Technology

Jan 2008 - Jan 2012

Tech College

Studied hardware and software systems, networking, and troubleshooting techniques

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Puja Mehta

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