# DEPARTMENT OF HIGHER EDUCATION AND TRAINING REPUBLIC OF SOUTH AFRICA

NATIONAL CERTIFICATE COMPUTER PRACTICE N5 TIME: 3 HOURS MARKS: 200

#### INSTRUCTIONS AND INFORMATION

This question paper consists of FOUR sections:

SECTION A: Theory (30 marks)

SECTION B: Word Processing (70 marks)

SECTION C: Spreadsheet (70 marks)

SECTION D: Database (30 marks)

SECTION A QUESTION 1 and QUESTION 2 must be answered on the attached ANSWER SHEET and placed in the EXAMINATION FOLDER. Approximately 30 minutes should be spent on this section.

SECTION B must be done with the aid of a word processing program and approximately 1 hour should be spent on this section.

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**William Francois Swartz** 

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