
Kinn's The Clinical Medical Assistant 14th Edition Niedzwiecki Test Bank

Chapter 01: The Professional Medical Assistant and the Healthcare Team

Niedzwiecki: Kinn's The Clinical Medical Assistant, 14th Edition

MULTIPLE CHOICE

1. Which of the following is a characteristic of stage 1 learners according to the learning style inventory?
- Want to practice what you are learning.
 - Learn best with hands-on practice.
 - Like to create ways of thinking about the material.
 - Comfortable watching rather than doing.
 - Want to practice what you are learning and learn best with hands-on practice.

ANS: D

Stage 1 learners have a concrete reflective style. These students want to know the purpose of the information and have a personal connection to the content. They like to consider a situation from many points of view, observe others, and plan before taking action. They feel most comfortable watching rather than doing.

REF: p. 9

OBJ: 5

TOP: Healthcare Systems: Roles of Allied Health Personnel

MSC: CAAHEP: X.C.5 | ABHES: 1.c

2. Which of the following mind maps would display the cause and effect of events?
- Spider map
 - Fishbone map
 - Chain-of-events map
 - Cycle map

ANS: C

The chain-of-events map displays the cause and effect of events, such as infection control or the history of medicine.

REF: p. 10

OBJ: 6

TOP: Healthcare Systems: Roles of Allied Health Personnel

MSC: CAAHEP: X.C.5 | ABHES: 1.c

3. Which of the following is NOT part of critical thinking?
- Sorting out conflicting information
 - Weighing your knowledge about the information
 - Deciding on a reasonable belief or action
 - Incorporating personal beliefs

ANS: D

The process of critical thinking involves: (1) sorting out conflicting information, (2) weighing your knowledge about that information, (3) ignoring or letting go of personal biases, and (4) deciding on a reasonable belief or action. Critical thinking is actually an active search for the truth.

REF: p. 12

OBJ: 6

TOP: Healthcare Systems: Roles of Allied Health Personnel

Kinns Chapter 4answer Key

SJ Ball



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Kinn's The Medical Assistant Alexandra Patricia Young-Adams,2003 *Kinn's the Administrative Medical Assistant* Alexandra Patricia Young-Adams,2003 This text helps students master the skills needed in the front office of a physician practice drawn from the administrative material covered in the comprehensive book Kinn s The Medical Assistant An Applied Learning Approach 9th Edition complimenting its clinical counterpart Kinn s The Clinical Medical Assistant Building on Kinn s unique approach of teaching skills within the medical specialty context this volume introduces a new applied learning approach that focuses on the real world context required to apply theory and skills from the text to various case studies throughout the chapters All chapters begin with a scenario appropriate to the content and contextual exercises are incorporated throughout the chapter Student Skills chapters Chapters 1 and 25 equip students with skills for succeeding in the MA program and for finding a job after they complete their course of study National curriculum competencies covered in each chapter are listed in the chapter opener to help students focus on what is required for certification and familiarize them with the official language of the curricula Charting examples in all procedures cover proper documentation in the patient record to ensure accurate charting extremely important to communicating the proper information to a record user and legally protecting the practice Critical Thinking Applications featured with a specific icon appear periodically throughout a chapter and relate to the chapter opening scenario challenging students to use specific concepts to make decisions about a real life situation Applied learning approach features a scenario at the beginning of each chapter suited to that chapter s focus which is summarized at the chapter s end centering on a fictional MA who needs to make decisions and address critical issues to help students develop sound critical thinking and decision making skills Many new chapter features including an all new interior design tighter focus new color palette and fresh icons enliven this edition

and make information easy to follow Increased emphasis on medical terminology features a vocabulary spelling and terminology review in the Student Study Guide and bolded words within the chapter to reinforce medical terminology in context Figures have been revised replaced and augmented to accurately reflect the current medical office environment and provide clearer graphics more images of equipment more disease examples and better illustration of key procedural steps Major websites related to the field are provided to help MA students to find more information online and stay current with business news and medical industry developments Transdisciplinary themes are introduced in an applied context legal ethical communication professionalism patient education and office management woven throughout the chapters in scenarios and in critical thinking applications Two new coding chapters Chapters 15 16 separate coding information into two distinct chapters for increased focus on this essential administrative skill presenting sufficient background to get started in this area Revised organization more closely aligns the book's progression with the AAMA and RMA curricula grouping topics together more logically Contextual exercises and applications are incorporated throughout the chapters Content has been reworked and updated to provide more real world emphasis

English Mechanic and Mirror of Science, 1880 *English Mechanic and Mirror of Science and Art*, 1881 *English Mechanic and World of Science*, 1881 *Instructor's Manual to Accompany the Administrative Medical Assistant* Mary E. Kinn, 1999-09-14 *Instructor Curriculum Guide for the Medical Assistant* Mary E Kinn, CPS Cma-A, Kinn, Woods, 1999-05

The Medical Assistant Mary E. Kinn, MaryAnn Woods, 1999 This full color 8th Edition covers the administrative and clinical skills medical assistants need to know to carry out their duties The 8th Edition integrates all of the topics and skills competencies required by the American Association of Medical Assistants entry level Medical Assisting Curriculum It features chapter outlines and learning objectives as well as lots of pertinent information such as personal qualities skills responsibilities types of patient education and legal and ethical issues Also included are real life examples quizzes and answers A free interactive CD Rom is packaged in the book

ASIS Newsletter American Society for Information Science, 1968 *Outlook* Alfred Emanuel Smith, Francis Walton, 1882 *Saunders Textbook of Medical Assisting* Diane Klieger, 2005 This comprehensive and visually appealing text covers all aspects of both the AAMA and AMT national curricula for medical assisting including medical terminology anatomy physiology and pathophysiology The text is written in a reader friendly style and integrates features designed to foster a greater awareness for students of the consequences of their actions on the job as well as to develop greater empathy for the patient's experience A recurring Ripples on the Pond analogy emphasizes this ripple or consequences effect Case scenarios at the beginning of chapters challenge students to put the chapter content into a real world perspective with follow up questions at the end of chapters that are designed for self reflection homework assignments or class discussion An integrated package includes an interactive skills software program in the text a student workbook with recall application and critical thinking exercises a complete instructor's package and a companion website A Ripples on the Pond theme is designed to help students

become more aware of the consequences and the cause and effect of their actions on the job This theme is reinforced visually and in content features throughout the text Patient Centered Professionalism boxes throughout chapters help students think about the chapter content in the perspective of the patient s experience so they can develop empathy for the patient and consider how their actions will be experienced by the patient Coverage of national curriculum competencies with a listing of the AAMA and RMA competencies in the instructor s package A correlation grid of chapter objectives to curriculum competencies assures complete compliance with accreditation requirements Two special chapters on student skills and employment provide excellent advice on how to get the most out of the learning experience and how to get a job and succeed in one s career Coverage is included of the three prerequisites of any medical assisting program medical terminology A P and pathology making this an all encompassing text that renders the purchase of additional texts unnecessary Heavily illustrated step by step procedures with charting examples and rationales promote better understanding of how to properly perform all clinical and administrative procedures Weighted competency checklists for all skills are in the student workbook What Would You Do case studies presented at the beginning of each chapter are revisited at the chapter end along with questions to help students develop their critical thinking skills These scenarios and questions also make excellent class or small group discussions or homework assignments Suggested responses are in the instructor s package For Further Exploration boxes suggest topics for further Internet research Internet research activities are available in the student workbook with active links on the companion website that are organized by chapter Summary Keys offer a bulleted review of important points for each learning objective reinforcing the content students must master for each chapter Companion online course follows a generic organizational structure with reading assignments keyed to the Klieger textbook This course can either stand alone as true distance education courses or can be used effectively to reinforce a traditional classroom course An online mentor steps students through a virtual externship as they meet realistic patients physicians and co workers while learning the basic theory and practicing the key curriculum skills

Saunders Fundamentals of Medical Assisting Sue A. Hunt,Jon Zonderman,2001-10 This new comprehensive medical assisting text with supplemental materials provides an innovative interactive visual well written package focusing on the impact of managed care and current health care trends It reflects a realistic perspective of the busy medical office environment in which today s medical assistants work The book is logically organized to follow the way a patient moves through the medical office from the time they check in at the front desk to their clinical experience and back to the front desk for checkout Each chapter refers students to internet resources and is linked to various supplements for further study and practice *Administrative Medical Assistant* Mary E. Kinn,Anne L. Lilly,1999

Career Development for Health Professionals Lee Haroun,2011 From life management to job search skills discover the first steps toward navigating your health care career Packed with tips and suggestions this practical guide teaches the skills needed to achieve success in school and beyond with an encouraging up beat tone This text is designed to help you

attain four important goals as a health care student

- 1 Complete your educational program
- 2 Think like a health care professional
- 3 Find the right job
- 4 Attain long term career success

Self paced format allows you to work through the text independently Small units with self assessment facilitates a self paced approach and makes the content less intimidating Illustrations photos and cartoons provide visual aid to catch and keep your attention Key terms and objectives provides goals and a basis of knowledge before reading the chapter Focus on resume building emphasizes how to build a successful resume from the first day of your education On The Job boxes and Prescription for Success exercises reinforce how the skills presented relate to your career in health care Expanded useful Spanish phrases offers a quick reference for translations that will prove valuable in the workplace UNIQUE Chapter focusing on non traditional students adds further guidance to this growing population in health careers education UNIQUE Summaries of short interviews with employers and working professionals provide first hand information about how to prepare for the future UNIQUE Tips from recent graduates who are successfully employed help you apply successful skills for both school and your career

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