

OFFICE WORKSHOP TRAINING MANUAL TEMPLATE

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5 Pages



OFFICE WORKSHOP TRAINING MANUAL



Ms Office 2015 Training Manual

John M. Preston

Ms Office 2015 Training Manual:

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Microsoft Office Powerpoint 2003 Alicia Vargas, 2004 Written for a diverse audience all ages different educational backgrounds varying educational goals this book allows for self paced or online learning The primary goal of GO Series Microsoft PowerPoint 2003 Brief Edition is to teach Microsoft PowerPoint 2003 quickly and easily with an approach that is based on clearly defined projects A key feature of the book is the use of Microsoft procedural syntax steps begin with where the action is to take place followed by the action itself The instruction is error free clearly written and logically arranged This book provides users with the skills to solve business problems using the computer as a tool The Brief edition covers the

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