



# Microsoft Office Project Manual

**Kathleen Armour**



## **Microsoft Office Project Manual:**

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Ultimate Learning Guide to Microsoft Office Project 2007 Dale A. Howard,Gary Chefetz,2007 Designed for professionals seeking a complete learning experience and reference manual for managing projects using the Microsoft Office Project 2007 desktop application this book can teach them how to use the software effectively **Microsoft Project 2007 The Missing**

**Manual** Bonnie Biafore,2007-01-01 Microsoft Project 2007 helps users control the variables on any project big or small such as schedules budgets communications and changes rather than be controlled by them Written by project management expert Bonnie Biafore this book teaches readers how to do everything from setting tracking and adjusting schedules and budgets to testing scenarios and and recognizing trouble spots before your project breaks down Student Manual Axzo Press,Axzo Press Staff,2006 This ILT Series course rated 4 7 5 0 in overall quality by ProCert Labs teaches the basic functions and features of Project 2003 Students will learn how to create a new project file create and modify task lists create a Work Breakdown Structure and work with task relationships They ll also learn how to create a base calendar assign resources to tasks create task calendars and create and modify tables Students will use filters and groups and they ll sort task and resource data Finally they will learn how to resolve resource conflicts Also available with a companion CBT program

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