



QUICK REFERENCE GUIDE FOR HORIZON SYSTEMS

Introduction

Thanks to Horizon Systems your working system for innovative technology applications designed to make your business more efficient and effective. This Quick Reference Guide serves as a central but through points of information for all employees, clients, and stakeholders. It aims to offer immediate access to critical information, procedures, and resources you'll need to quickly manage and leverage our products and services.

Contact Information

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Key Personnel

- **CEO:** John Doe
- **CTO:** Jane Smith
- **Customer Support Manager:** Alex Lee

Software Installation

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- **Run the Installer:** Double-click the downloaded package to initiate the installation process.
- **Follow On-Screen Instructions:** Complete the installation by following the on-screen prompts.

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Microsoft Office gives true beginning computer users all the basic information they need in addition to taking them into more
intermediate level uses The book s friendly format and lighthearted style take the fear out of learning Microsoft Office

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and specialized applications It contains a function reference guide to the programmable components of Word and includes
two disks with sample applications and the API hooks for Word for Windows Windows NT and the Mac **The Compact
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