

# LEGAL CASE TRACKING TEMPLATE

LEGAL TEAM	Beta Partners
ASSIGNED TO	John C.
DATE UPDATED	MM/DD/YY

TASK	STATUS	PRIORITY	DUE DATE	NEXT COURT DATE	TYPE	ASSIGNED TO	NOTES	CLIENT NAME
County v. Weller	Awaiting Decision	High	MM/DD/YY	MM/DD/YY		George K.	Confirm deadlines	Name
County v. Burrows	Trial	Medium	MM/DD/YY	MM/DD/YY		Theresa B.	Update stock	
Knott v. Roberts	Review	Medium	MM/DD/YY	MM/DD/YY				
Name	On Hold	Low	MM/DD/YY	MM/DD/YY				
Name	Awaiting Decision	Medium	MM/DD/YY	MM/DD/YY				
	Trial	High						
	Trial							
	Awaiting Decision							
	Awaiting Decision							
	Awaiting Decision							

# Litigation Tracking Spreadsheet

**M Woodhall**

A red circular graphic with a gradient, appearing as a semi-circle or a partial circle, located to the right of the name M Woodhall.

## **Litigation Tracking Spreadsheet:**

**Litigation Support Department** Mark R. Lieb, 2005 Litigation Support Department tackles the copious amount of work faced by Litigation Support in the age of electronic discovery by offering strategic methods designed to improve the management of case technology department operations and the finance of both Litigation Services Handbook Roman L. Weil, Michael J. Wagner, Peter B. Frank, 1995-04-24 NO LONGER UPDATED LAST UPDATE 2000 CUM SUPPL Chief Counsel User's Guide to Automation Services United States. Internal Revenue Service, 1998 Legal Management, 1991 *The ... Annual Litigation Management Supercourse*, 1992 *The EEOC's Performance in Enforcing the Age Discrimination in Employment Act* United States. Congress. Senate. Special Committee on Aging, 1989 **Winning with Computers**, 1993 **Information Security Management Handbook, Volume 7** Richard O'Hanley, James S. Tiller, 2013-08-29 Updated annually this is the most comprehensive and up to date reference available on information security and assurance Bringing together the knowledge required of IT security professionals it facilitates the up to date understanding required to stay one step ahead of evolving threats standards and regulations Reporting on the latest developments in information security and recent changes to the ISC 2 CISSP Common Body of Knowledge CBK this volume features 27 new chapters on topics such as BYOD IT consumerization smart grids security and privacy **Long Range Program Plan**, 2001 **Official Gazette of the United States Patent and Trademark Office**, 2007 **Y2K Risk Management** Steven H. Goldberg, Steven C. Davis, Andrew M. Pegalis, 1999-01-29 It is naive to think we will all be prepared for Y2K by December 31 1999 This is an important and timely book in which the authors provide clear and cogent advice for managing the entire spectrum of Year 2000 business and legal risks Dr Edward Yardeni Chief Economist Deutsche Bank Securities Y2K Risk Management Every organization needs an effective risk management strategy to address Year 2000 business and legal risks even if your own computer systems are repaired and tested Your vendors may be unable to deliver supplies and customers unable to pay invoices Failures of public and private infrastructure systems such as power water and transportation could cause major operational disruptions If you suffer Y2K financial losses you may need to seek compensation from responsible parties Or if you are unable to meet contractual fiduciary or regulatory obligations as a result of Year 2000 problems you may face litigation This indispensable guide reveals the legal landscape unique to Y2K and covers such vital topics as Business and legal risk assessment Identifying and safeguarding mission critical business functions Fast tracking a Y2K project Evaluating and protecting the supply chain Developing contingency plans and fall back procedures Preparing a legal audit and reducing liability exposure Substantiating due diligence of Y2K compliance efforts Implications of the Year 2000 Information and Readiness Disclosure Act SEC disclosure rules and independent auditing guidelines Insurance coverage issues Exercising fiduciary duties and protecting corporate officers and information technology professionals Litigation planning and alternative dispute resolution **Study Guide T/A Using Computers in the Law Office, 2/E**

Thomson Delmar Learning,1996-03 Written for the one term paralegal or legal assistant specific computer course discussing the role of computers in the law office This text covers basic information on hardware and software and includes coverage of the most recent developments in the industry A practical text that does not assume previous computer experience Hands on exercises now more on Windows move from step by step directions to open ended tasks Educational versions of legal software are free to adopters to use to complete hands on exercises for time and billings litigation support and docket control Case Histories offer real examples of computerization at law firms New chapter on Windows includes Windows 95 Free legal software to qualified adopters     Legal Information Buyer's Guide and Reference Manual 2005 Kendall F. Svengalis,Rhode Island LawPress,2005-06-15     Using Computers in the Law Office Brent D. Roper,2003-08-07 This is the text instructors and students turn to for up to date practical information about how legal assistants can maximize the use of computers to do their work most effectively Legal timekeeping and billing case management and docket control software litigation support software and Internet legal factual research are just some of the computer related topics covered The material also includes legal applications related to database management word processing spreadsheets and presentation graphics Students will welcome the greatly expanded hands on tutorials in this edition The text also examines the expanded role of new technologies mobile computing document management security ethics the electronic courthouse and many other trends in legal computing     **Clearinghouse Review** ,1986     West's Paralegal Today Roger LeRoy Miller,Mary Meinzingler,Mary S. Urisko,1995 A brief paperback version of West s Paralegal Today a full color introduction to the field of paralegalism stressing skills ethics teamwork and professionalism The Essentials condenses some coverage ethics ADR Litigation research and writing and deletes some chapters corporate law criminal law administrative law for use in shorter courses     **Los Angeles Unified School District** California. Bureau of State Audits,2012     Electronic Records Management and Digital Discovery ,2007     *LOCATE* ,1993     **Computerworld** ,2004-06-21 For more than 40 years Computerworld has been the leading source of technology news and information for IT influencers worldwide Computerworld s award winning Web site Computerworld com twice monthly publication focused conference series and custom research form the hub of the world s largest global IT media network

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