



INTERNAL AUDIT MANUAL

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SECTION 1 PURPOSE OF THE INTERNAL AUDIT MANUAL

This manual summarizes the operations of the internal audit function at the Metropolitan State College of Denver and delineates the policies, standards, and procedures which will generally govern the internal audit function. Notwithstanding the foregoing, these policies, standards, and procedures may not be followed for certain special projects requested by the Finance Committee of the Board of Trustees and the College President, fraud or financial irregularity audits, and under other special circumstances.

Manufacturing Company Internal Audit Manual

**Milwaukee Retail Controllers'
Association**



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expertly set up document and streamline the activities of your audit department The centerpiece of this manual is a system of unique audit management matrices that describe in practical detail each component of the audit function from administration to performance to reporting Each matrix speeds you to the establishment of structured policies and procedures for improving both the workflow efficiency and image of your audit department With this updated and expanded Second Edition you ll swiftly discover how to Improve the consistency readability and results of all documentation and reporting processes Develop a well written audit charter and policies attuned to your firm s operating circumstances Implement a comprehensive personnel education and development program complete with flowcharts and interviewing guidelines Create a three tier quality assurance program that produces consistent results and ongoing improvements

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