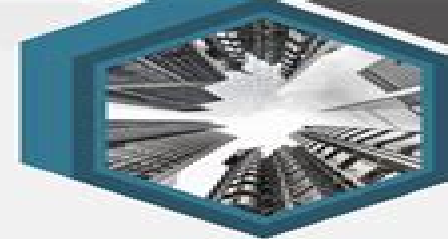




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Board of Director Memo

To: Board of Directors

Date: [Date]

Subject: Proposal for Expansion of Operations into New Markets

This memo serves to inform the Board of Directors about the proposal for expanding [Your Company Name]'s operations into new markets in the [Region]. This proposal requires the Board's review and approval to move forward with the market research and strategy development.

Background Information

Following recent market trends and growth opportunities, the executive team has identified potential markets in [Region] that align with our business objectives. The expansion is expected to increase revenue by approximately [00%] within the first year of operation.

Discussion/Analysis

- **Market Potential:** The new markets have shown consistent demand for our products/services. Research indicates a favorable competitive environment, with key gaps that our offerings can fill.

Memo To Board Of Directors Sample

**Bobb Biehl, Theodore Wilhelm
Engstrom**



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Plan to Turn Your Company Around in 90 Days Jonathan H. Lack, 2013-07-15 More than half of all businesses in the U S don t make it to their fifth birthday and nearly 70 percent are gone by year ten How do businesses get into trouble A hundred different ways Poor cash flow undercapitalization lax financial controls poor worker productivity boneheaded mistakes inefficient processes failure to adapt loss of enthusiasm the list goes on and on The fact is many businesses that face life threatening challenges or are just stuck in the doldrums can turn their fortunes around And Jonathan Lack is the expert who can show you how Lack is a turnaround specialist the guy called in to reinvigorate a stalled company or revamp the poor practices that reduce sales and decimate profits Once he s done the company is again on the road to growth and profitability *Plan to Turn Your Company Around in 90 Days* is a pragmatic step by step guide to helping your company not only survive but begin to grow again Among other things this book will teach you how to improve your company s cash flow how to better manage your payroll and employee productivity and how to get better results from your marketing and sales efforts *Turn Your Company Around in 90 Days* will help you develop a framework to create a strategic plan that will move your company in the right direction and breathe new life into tired or worn out operations and products *Plan to Turn Your Company Around in 90 Days* will immediately help your firm in the following areas How to get to cash flow positive and then grow How to manage technology better How to manage your payroll and employee productivity How to improve marketing and increase sales How to restore profitability How to manage your board of directors and investors If you re at all fearful that your company may not last the next couple of years this book is for you What you ll learn How to manage and preserve cash How to reduce your expenses How to increase your margins How to increase employee productivity and improve operations How to assess the strength of your products and services How to increase sales and marketing efficiency How to create a strategic plan to turn your company around How to restore enthusiasm and become a desirable employer again Who this book is for This book is written for CEOs CFOs COOs and CMOs of large companies midcaps and small businesses It s also for angel investors board directors private equity firms and venture capitalists It is intended to give readers the confidence that by developing a basic plan they can turn their company around and give it new life Table of Contents How to Manage Cash Flow Better How to Manage Accounts Payable Better How to Manage Accounts Receivable Better How to Manage Employee Productivity Better How to Manage Technology Facilities and Manufacturing Better How to Manage Process Flows Better How to Better Understand Your Customers Competitors and Key Trends How to Develop a More Effective Marketing Strategy How to Develop a More Effective Sales Strategy How to Manage Investors and the Board of Directors Better How to Hire and Manage Your Turnaround Consultant How to Manage Yourself and Your Staff Better Sample Consulting Proposal

Decisions and Orders of the National Labor Relations Board United States. National Labor Relations Board, 2001

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